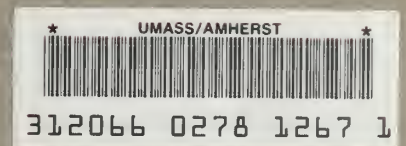


MASS. TC50.2:M388/982 ✓

Massport's
Directory of

Women in Business
1982





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https://archive.org/details/massportsdirecto00mass_0

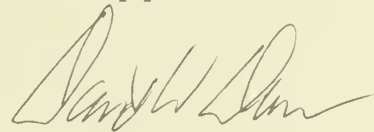
In 1976 Massport committed itself to a program designed to provide greater business and employment opportunities for women with the Authority. In our initial efforts to implement this program, we discovered some of the problems that women in business have competing effectively in the market place with larger, older firms. Specifically, we learned that we at Massport lacked adequate information about firms owned and operated by women. To help fill this gap, in 1980 we researched and compiled the first *Directory of Women in Business*.

The publication of this Directory was a critical step in establishing our ongoing commitment to women business owners. The Directory makes it possible for executives to easily locate and use women-owned firms. Last year over 4,500 copies of the Directory were distributed to federal, state, and local agencies as well as to corporations, academic institutions, and individuals throughout New England and the United States. Its success prompted us to publish this second edition, adding over 150 new firms and 10 new category listings.

The 1982 Directory lists over 375 firms in Massachusetts and New England that offer services in areas of interest to business and government. Many of these companies have already done business with Massport, and I am confident that number will continue to increase because of my administration's active commitment to this program. In fact, Massport's commitment to provide opportunities to women-owned firms has been demonstrated in another even more tangible way: In fiscal 1981, \$415,000 in contracts have been awarded to such firms.

We extend our thanks to many individuals, businesses, and women's organizations that contributed to the success of this Directory. I would especially like to thank former Massport Board Member Ann Hershfang for inspiring this project and for her tireless and diligent efforts on behalf of women in business.

Sincerely yours,



David W. Davis
Executive Director



massport

Massport Executive Offices
99 High Street
Boston, Massachusetts 02110
Telephone: (617) 482-2930

How to Use the Directory

The firms listed in the Directory have been categorized and can be found in the Table of Contents listed under four broad headings – Professional, Services, Construction, and Commodities. Firms are listed alphabetically either by firm name or by an individual's last name. There is also an alphabetical index at the back of the Directory. Companies located in Massachusetts appear first in each category. All firms listed in the Directory are at least 51 percent owned and operated by women.

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Accounting and Finance

Patricia Cunningham Public Accountant

200 Pleasant Street
Marblehead, MA 01945
(617) 744-1078
Patricia Cunningham

Bookkeeping, accounting, and tax services for small businesses and individuals.

Edmunds and Shur

65 Randolph Street
Arlington, MA 02174
(617) 643-3034
Elizabeth Edmunds and Janet Shur, Partners

Income tax consultation and preparation of tax returns.

The Financial Forum, Incorporated

50 Milk Street
Boston, MA 02109
(617) 451-9242
Iris Taymore Schnitzer, CFP, President

Financial consultants and investment advisers to individuals, families, professionals, and businesses. Financial planning as a prerequisite for executives and managers. All services provided strictly on a fee-for-service basis; do not sell insurance or investments. Financial, tax, and investment planning seminar program. Computerized financial plans.

G & R Tax Service

186 Union Avenue
Framingham, MA 01701
(617) 872-8339
Veronica M. Ludwick, Owner

Accounting/bookkeeping services for large and small firms. All forms of tax preparation.

Janet M. Grasso

229 Coolidge Avenue, No. 301
Watertown, MA 02172
(617) 924-0734
Janet M. Grasso

Business advisor specializing in financial planning for small businesses. Also installs bookkeeping systems and analyzes sales and expenses. Develops loan packages.

Lillian Smith Killelea, C.P.A.

25 Berkely Drive
Chelmsford, MA 01824
(617) 251-3782
Lillian Smith Killelea

Financial and accounting services including auditing, taxes, financial management, and planning. Installation of accounting systems and completion and review of financial statements.

Accounting and Finance

Selma H. Lamkin, C.P.A.

698 River Street
Mattapan, MA 02126
(617) 361-2101
Selma H. Lamkin

Certified public accountant specializing in small businesses.

Molly Lovelock

14 Beacon Street, Room 720
Boston, MA 02108
(617) 523-4801
Molly Lovelock

Management consulting for nonprofit organizations – particularly planning, budgeting, control, funding strategies. Also workshops and seminars. Consulting for small businesses.

Patricia C. O'Meara, C.P.A.

174 Lexington Street, Suite Two
Waltham, MA 02154
(617) 894-5144
Patricia C. O'Meara

Offers wide variety of services to both service-oriented and manufacturing enterprises: accounting, auditing, consulting, taxation.

Kathleen Roberts & Associates

26 Woods Avenue
Somerville, MA 02144
(617) 625-6020
Kathleen A. Roberts, Sole Proprietor

Bookkeeping and accounting services and installation of business systems for small businesses and professional corporations.

Advertising, Marketing, & Public Relations

Abraham & Abraham Advertising

1330 Beacon Street, Suite 325

Brookline, MA 02146

(617) 731-1200

Jacquelynn M. Abraham, President

Full-service advertising agency equipped to design and execute assignments as complex as long-term multi-media campaign strategies or as basic as a well-designed brochure or letterhead. Principals also conduct advertising seminars and do consulting work.

Young In Arnowitt

126 Kendall Road

Lexington, MA 02173

(617) 862-5137

Young In Arnowitt

Oriental language services for communication liaison in all phases of business—marketing, promotion, manufacturing. Complete conference planning/management. Assistance in finding contacts in Korea. Personalized escort to cultural affairs/sights in Boston, Washington, and New York. Assistance in art acquisition or locating housing.

Patricia Baker

19 Lawson Road

Scituate, MA 02066

(617) 545-1763

Patricia Baker

Consulting services in public relations, conference planning, and special events.

Jane Brown Bambery—Writer

Five Margaret Street

Boston, MA 02113

(617) 367-0464

Jane Brown Bambery

Speeches, audio-visual scripts, and features.

Katherine Barr Associates

278 Elm Street

North Reading, MA 01864

(617) 664-2636, (617) 664-2682

Katherine Barr, Owner

Complete advertising services with emphasis on direct marketing—catalogs, brochures, sales and lead inquiry materials, etc.

Grace Black Advertising, Inc.

201 Union Wharf

Boston, MA 02109

(617) 523-7560

Grace Black, President

Print and electronic advertising for retail, consumer, and industrial accounts.

Advertising, Marketing, & Public Relations

Nancy Kent Burke Associates

246 Beacon Street

Boston, MA 02116

(617) 437-1633

Nancy Burke, Owner

Public relations consulting and management services providing creative, multi-faceted approaches to communicating to the public. Services include problem-solving, image building, media relations, employee relations, and visibility campaigns for individuals, products, and services.

Cachalot Design Group

102 Front Street

Marblehead, MA 01945

(617) 631-1049

Geraldine Benson, Design Director

Creative services for visual communications including corporate identity, A/V productions, exhibit designs, collateral, and advertising.

Cantomedia Corporation

Two Park Square

Boston, MA 02116

(617) 451-5111

Esmeralda Santiago, President

Motion picture and multimedia productions. Specialize in audiovisual productions whose message must reach minorities and bilingual audiences. Also graphic design and translations of many languages.

Concept Copy

19 Beachcroft Street

Brighton, MA 02135

(617) 782-6247

Polly Paquette, Owner

Communications services including advertising, public relations, direct mail, brochures, newsletters, scripts, and articles. Also offer marketing, proposal development, and research services.

Concept Marketing

P.O. Box 38

Waverly, MA 02179

(617) 926-1126

Carol Goldman, President

Individualized marketing to ensure growth. Development of a major concept and application to a whole marketing strategy. Services include advertising, public relations, direct mail, and special events. Expertise in small businesses and vacation travel.

Conventures, Inc.

45 Newbury Street

Boston, MA 02116

(617) 267-0055

Dusty Rhodes, President

Services include graphic design, lay-out, and copy of all printed materials, marketing, promotion, press relations, and audio visual production.

Advertising, Marketing, & Public Relations

Creative Engineering

81 Mt. Vernon Street

Boston, MA 02108

(617) 523-1740

Alice N. Kestin, Owner

Program development and consulting services in marketing and communications. Services include manuals, newsletters, brochures, A/V presentations, promotional campaigns, and special events.

D & D Advertising

1210 Massachusetts Avenue

Arlington, MA 02174

(617) 648-2234, (617) 646-2233

Diane Dell and Carol Dingle, Owners

Graphic arts and advertising sales. Coordinate typesetting and printing of flyers, brochures, and newsletters.

Diane Davis Associates

585 Boylston Street

Boston, MA 02116

(617) 267-4920

Diane G. Davis, Owner

Corporate, institutional, and professional public relations service.

Devereux Smith Associates

1965 Massachusetts Avenue

Lexington, MA 02173

(617) 862-4660

Jacquelyn Smith and Constance Devereux, Partners

Offers public relations and conference management services. Also design public participation programs.

Linda Dixon Marketing Services

480 Adams Street, Suite 202

Milton, MA 02186

(617) 698-0295

Linda J. Dixon, Owner

Market feasibility studies and promotional campaigns.

Duck Productions

138 Newbury Street

Boston, MA 02116

(617) 262-0334

Loretta Jeneski, President

A full-service film production company specializing in T.V. commercials. Also corporate, industrial, and sales film projects.

Advertising, Marketing, & Public Relations

Educational Resources Associates, Inc.

209 Harvard Street, Suite 500

Brookline, MA 02146

(617) 738-8859

Rachel Adler, President

Provides promoting, arranging, and managing of conventions including conducting multi-media advertising campaigns, negotiating for site selection, hotels, and catering. Also planning, pricing, negotiating, and arranging of exhibits. Designs, edits, and produces publications, provides audiovisual services, and arranges social programs.

Harron Ellenson

286 Beacon Street

Boston, MA 02116

(617) 267-7366

Harron Ellenson

Specializes in marketing for the public sector, promotional events, and conference organization.

Jane Etzel & Associates

126 Armory Street

Brookline, MA 02146

(617) 277-7474

Jane E. Etzel, Owner

Full-service studio specializing in advertising and collateral materials for corporations, hospitals, and educational institutions.

First Friday Employment

848 Huntington Avenue

Boston, MA 02115

(617) 266-0262

Irene Jennie Smalls, President

Employment agency; marketing services; conference planning.

Flying Colors

47 Winter Street

Boston, MA 02108

(617) 542-0510

Barbara Lewis, Owner

Custom-designed banners for all environmental needs.

Folio Communications

581 Boylston Street

Boston, MA 02116

(617) 261-8787

Patricia Wirtenberg

Offers public relations, communications, graphic design, and advertising services. Specializes in non-profit, educational, and commercial clients.

Advertising, Marketing, & Public Relations

Erna S. Greene

25 Bridge Street
Lexington, MA 02173
(617) 862-0026
Erna S. Greene

Editing, publicity, graphics, and publications. Also resumes, research, and notary public.

Angela Hagigeorges

254 McGrath Highway, Apt. 1
Somerville, MA 02143
(617) 776-6144
Angela Hagigeorges

Art direction for advertising campaigns. Also marketing, sales, public relations, corporate design, and audio visuals.

Impact Advertising, Incorporated

143 Newbury Street
Boston, MA 02116
(617) 262-6250
Betsyann Duval, President

Marketing communications for high-technology companies.

Sally Jackson . . . Public Relations

224 Clarendon Street, Suite 61
Boston, MA 02116
(617) 247-1055
Sally D. Jackson

Full-service public relations agency.

Lore Kates Advertising

1500 Main Street
Springfield, MA 01115
(413) 737-5287
Lore Kates, President

Newspaper, television, radio, and outdoor advertising. Public relations and direct mail.

Roberta Kenney Advertising, Inc.

43 Main Street
Natick, MA 01760
(617) 237-7047, (617) 655-7654
Roberta Kenney, President

Conceptualize, write, design, and place help-wanted advertising, service advertising, industrial advertising, and product advertising with heaviest emphasis on help-wanted advertising. Also conceptualize, write, design, and print brochures, employment handbooks, and other printed material.

Advertising, Marketing, & Public Relations

Kubany & Company

70 Tonawanda Street

Boston, MA 02124

(617) 265-8340

Susan K. Kubany, President

Public relations and publicity consultants. Full-service agency.

Lord & Welanetz Inc.

134 Beach Street

Boston, MA 02111

(617) 451-9475

Barbara Lord, President

Offers services in written and graphic communications, planning, and production to professional service firms only.

Dawn Luca Productions

312 Waltham Street

Lexington, MA 02173

(617) 862-2419

Dawn Luca, Owner

Specializes in all aspects of meeting presentations from concept to finished production including meeting preparation, sales training, employee communications, public relations campaigns, and multi-media presentations. Create, write, direct, and edit in mediums using slides, film, video, and print.

M/R Communications

73 Whitewood Road

Westwood, MA 02090

(617) 566-1808, (617) 329-5989

Ellie Mamber and Sylvia Rosenfeld, Partners

Advertising and public relations including brochures, newsletters, and news releases.

Mary Macy Communications

38 Marathon Street

Arlington, MA 02174

(617) 643-4545

Mary Macy, Owner

Communications and public relations consulting specializing in non-profit organizations.

Panel Opinons

45 Grant Street

Needham, MA 02192

(617) 444-9096

Lois E. Toko, Owner

Marketing services including consumer research. Specialize in qualitative evaluation of markets, products, concepts, and advertising campaigns. Focus lab includes conference room, test kitchen, one-way mirror observation, and audio and video taping capabilities.

Advertising, Marketing, & Public Relations

Polese Communications

10 Commercial Wharf West

Boston, MA 02110

(617) 367-1244

Marcia Polese, President

Development of marketing communications including market research, advertising, and public relations.

Porras & Lawlor Designers

275 Tremont Street – The Roof

Boston, MA 02116

(617) 426-0085

Victoria Porras and Alix Lawlor

Specialize in all aspects of visual communications including corporate identity, architectural graphics, slide shows, package design, promotional materials, and brochures.

Mary Pat Prado Associates

176 Federal Street

Boston, MA 02110

(617) 426-4798

Mary Pat Prado, Owner

Communications consulting specializing in promotion, marketing, and internal communications. Services include planning, writing, design, photography, and printing.

Research Communications, Inc.

84 Richards Street

Dedham, MA 02026

(617) 329-4999

Joanne G. Linowes, Executive Vice President

Promotional campaigns designed and implemented for political candidates, public office holders, and radio/T.V. programs including development and production of print and broadcast materials. Also provide group seminars and personal coaching in presentation techniques.

Reynolds Jurow Associates, Inc.

P.O. Box 476

Belmont, MA 02178

(617) 489-2070

Margaret Reynolds and Kate Jurow, Partners

Complete marketing communications services including brochures, newsletters, direct mail campaigns, proposal management, technical writing and editing, audiovisual presentations, conference and meeting planning, special events planning, training sessions, and community relations programs.

Advertising, Marketing, & Public Relations

760 Associates

35 Wykeham Road
West Newton, MA 02165
(617) 969-3678

Bobby Altman and Nancy Korman, Partners

Public relations and graphic design firm specializing in brochures, annual reports, direct mail packages, and promotional booklets. Services include copywriting, design, and implementation of public events.

Spotworks

41 Varick Hill Road
Waban, MA 02168
(617) 527-4100, (617) 969-4888

Linda Janower, President

Full-service public relations and advertising agency specializing in public service advertising campaigns. Services include film, tape, radio, print, graphics, research, testing, concept, design, and distribution.

A. L. Stockberger & Associates

119 Adams Drive
Stow, MA 01775
(617) 897-8323

Lisa Stockberger, President

Industrial marketing consultants specializing in new product launches and vertical market applications.

Todreas/Hanley, Inc.

89 Broad Street
Boston, MA 02110
(617) 482-7008

Carol Todreas and Deborah Hanley

Technical assistance in adaptive reuse for downtowns, shopping centers, old buildings, and mixed-use projects. Leasing, merchandising, and marketing projects.

Unicorn Consulting Corporation

20 Rachel Road
Randolph, MA 02368
(617) 961-2299

Sarah Hartwell, President

Expertise in areas of planning marketing strategies, coordinating media groups, and implementing action campaigns. Also offer seminars and educational programs directed to the sales force as well as impact programs for women re-entering the job market.

Advertising, Marketing, & Public Relations

Barbara Rae Vogelman

183 Commonwealth Avenue

Boston, MA 02116

(617) 536-2896

Barbara Rae Vogelman

Advertising, marketing, and public relations services .

WORDS and IMAGES

62 Turning Mill Road

Lexington, MA 02173

(617) 861-0484

Eva Glaser and Erika Tauber, Partners

Public relations, promotion, and marketing for established and fledgling businesses and for non-profit organizations. Services include writing and design of brochures, newsletters, flyers, logos, letterheads, business cards, media announcements, and resumes.

In Rhode Island

Medium Well Done, Inc.

107 Eddy Street

Providence, RI 02903

(401) 331-1743

Constance Mussells, President

Full-service advertising agency including all creative services, media planning and placement, public relations, and production of sales promotional material. Also provide marketing, planning and related services through arrangements with a subcontractor.

Architecture, Engineering, & Planning

ABRI, Inc.

(Architecture, Building, Research, Innovation)
401 Commonwealth Avenue
Boston, MA 02215
(617) 262-2277
Susan P. Gill, President

Architecture and product design firm specializing in passive solar design and lightweight structures. Conventional structural engineering and architectural design work.

Atmospheres™

Division of Atmospheres, Inc.
306 Dartmouth Street
Boston, MA 02116
(617) 267-1640
Jane P. Bell, President

Architecture, interior design, lighting, and display used as a marketing tool. Commercial and business accounts.

Ann Beha Associates

75 Revere Street
Boston, MA 02114
(617) 227-6999
Ann M. Beha, AIA, Architect, Principal

Architectural design, historic preservation, building renovation, cost analysis, and building code conformance and research. Experience in revitalization of historic properties.

Andrea Leers Browning Associates

76 Hillside Avenue
Arlington, MA 02174
(617) 646-4640
Andrea P. Leers, Principal

Design services for public, institutional, commercial, and residential clients. Also provide feasibility studies, architectural design of new construction and renovation, graphics, and interior design.

Cole and Goyette, Architects and Planners

540 Franklin Street
Cambridge, MA 02139
(617) 491-5662
Doris Cole, President

Architecture, planning, promotion, and project management. Also interior design.

Design One, Inc.

581 Boylston Street
Boston, MA 02116
(617) 267-4380
Natalie E. Nathan, Principal

Professional services in architecture (renovations and new construction), preservation, urban planning and design, regional and land use planning, and landscape architecture.

Architecture, Engineering, & Planning

Catherine Donaher & Associates

Six Avon Place

Cambridge, MA 02140

(617) 354-5312

Catherine Donaher, Principal

City planning firm specializing in land development, transportation planning, and citizen participation.

ECODESIGN, Inc.

180 Franklin Street

Cambridge, MA 02139

(617) 868-2920

Sherrie Stephens Cutler, AIA APA, President

Architecture, urban design, and environmental research and analysis firm — full range of architecture and planning experience — urban and regional planning; environmental impact analysis; airside and transport-related planning; commercial, residential, recreational, and industrial building programming and design; renovation and recycling and feasibility studies.

Carol Fippin, Inc.

14 Arrow Street

Cambridge, MA 02138

(617) 491-3200

Carol Fippin, President

Architecture and interior planning.

First Principles

19 Wingate Road

Wellesley, MA 02181

(617) 235-6776

Ann Muzyka, Owner

Engineering consultant specializing in research, development, and evaluation of transportation systems using operations research, mathematical modelling, experiment design, and traffic engineering. Design and implement training programs for application of innovative transport technology at field sites.

Grant Associates, Inc.

Eight Crest Road

Natick, MA 01760

(617) 237-9625

Jane E. Grant, Vice President

Professional engineering and management services.

Architecture, Engineering, & Planning

Olive Holmes Associates

22 Farwell Place

Cambridge, MA 02138

(617) 868-1288

Olive Westphal Holmes, Owner

Interior architectural design; facility planning and programming; furniture designing, selecting, and specifying; lighting; graphics; bid documents; job supervision; relocation coordination.

Cynthia Howard AIA & Associates

Architects & Preservation Planners

34 Ash Street

Cambridge, MA 02138

(617) 661-0048

Cynthia Howard, Owner

Architectural firm specializing in old buildings including architectural design for adaptive reuse and energy retrofit and planning for revitalization of older residential or commercial neighborhoods. Related communication and publications.

Identitia, Incorporated

Ten Harris Street

P.O. Box 568

Newburyport, MA 01950

(617) 462-3146

Jerilynn G. Sweeney, President

Graphic design firm specializing in corporate identity, environmental interior design, and architectural signing for institutional, private, and state and federal projects.

Institute for Corporate and Government Strategy, Inc.

73 Tremont Street, Suite 400

Boston, MA 02108

(617) 523-4090

Dr. Nancy Needham Wardell, President

Strategic and corporate planning including analysis of industries, development of trade and market strategies, and executive education in strategic planning. Experience with U.S., South American, European, and Canadian markets. Telecommunications, energy, and financial areas a specialty.

Carol R. Johnson & Associates, Inc.

15 Mt. Auburn Street

Cambridge, MA 02138

(617) 868-6115

Carol R. Johnson, President

Comprehensive services in landscape architecture, site planning, site engineering, and environmental planning.

Architecture, Engineering, & Planning

Barbara Kapp/Edward Bing & Associates

Five Boylston Street
Cambridge, MA 02138
(617) 354-7061

Barbara R. Kapp, Principal

Architecture, space planning, interior design, graphics, and construction management.

Richard D. Kimball Company

580 Main Street
Reading, MA 01867-3188
(617) 942-0130

Audrey J. LaRosa, Treasurer

Engineering consultants specializing in mechanical, electrical, and plumbing design and energy conservation studies.

Lesko-Kelly Associates

278 Bower Street
Norwell, MA 02061
(617) 659-7275

Eileen Lesko Kelly, President

Architecture, architectural design, graphic design, and industrial and commercial property management.

Martha Ondras Associates

92 South Street
Boston, MA 02111
(617) 281-4222, (617) 357-5266

Martha E. Ondras, Principal

Architectural firm offering architectural design, contract documents, and supervision for renovation, historic preservation, and new construction projects. Also provide energy analysis and design, passive solar design, feasibility studies, and facilities planning and programming.

PlanComm Associates

149 West Newton Street
Boston, MA 02118
(617) 262-3477

Carol T. Robbins, Principal

Community planning, policy evaluation, program development, and demographic analyses. Related publications and communications including videotape productions.

Wendy Prellwitz, Architect

368 Congress Street, 5th Floor
Boston, MA 02110
(617) 451-3268

Wendy Prellwitz

Architectural and interior design services. Primary experience in retail and restaurant design. Also interiors consulting service for architectural firms.

Architecture, Engineering, & Planning

Robinson Roth & Associates, Incorporated

286 Congress Street
Boston, MA 02210
(617) 426-9334

Anne V. Robinson, President; Deborah Roth, Vice President

Architectural lighting consulting services for all types of interior and exterior installations including artificial lighting, daylight and luminaire design, lighting energy management, and life cycle cost analysis.

Martha L. Rothman & Elliot Paul Rothman, Inc.

Planning Feasibility – Urban Design Architecture
15 East Street
Boston, MA 02111
(617) 451-6990

Martha L. Rothman, President

Complete architectural and planning services including feasibility studies, master planning, design and construction documents, inspection, and health planning.

Thomas Planning Services, Inc.

419 Boylston Street, Room 214
Boston, MA 02116
(617) 266-8778

Carol J. Thomas, President

Comprehensive land use and environmental planning, land development controls, waterfront and wastewater management, emergency preparedness planning, and impact and reuse studies.

Kay L. Kuhne Ting

Architecture and Planning, LTD
15 Moon Hill Road
Lexington, MA 02173
(617) 862-7792

Kay L. Kuhne Ting, AIA

Architecture and interior planning. Designs for solar, earth-sheltered, and other energy efficient residences. Renovations and additions.

Todreas/Hanley, Inc.

89 Broad Street
Boston, MA 02110
(617) 482-7008

Carol Todreas and Deborah Hanley

Technical assistance in adaptive reuse for downtowns, shopping centers, old buildings and mixed-use projects. Leasing, merchandising, and marketing projects.

Joan Wood Associates Architects

24 Rutland Square
Boston, MA 02118
(617) 266-5526

Joan Wood, Principal Architect

Residential rehabilitation and new construction of commercial and industrial projects including solar heat installations.

Architecture, Engineering, & Planning

In Connecticut

Diversified Technologies Corporation

55 Middletown Avenue
North Haven, CT 06473
(203) 562-7560

Leela Atluru, Vice President

Professional consulting engineering services in civil and environmental engineering, hydraulics and hydrology, solid waste management/resource recovery, flood control, storm water management, and structural condition analysis. Also construction inspection and administration.

Omega Engineering, Inc.

One Omega Drive, Largo Industrial Park
Stamford, CT 06907
(203) 322-1666

Mrs. B.R. Hollander, President

Full engineering services specializing in temperature measurement.

Pellier Delisle Metallurgical Laboratory

45 Capboard Hill Road
Westport, CT 06880
(203) 259-8134

L. Pellier, Owner

Optical and electron metallography, physical metallurgy, powder metallurgy, consulting, and mechanical engineering.

Winton Corporation

900 Ethan Allen Highway
P.O. Box 62
Ridgefield, CT 06877
(203) 438-9543

Ruby Knighton, President

Engineers (electrical, mechanical, electronic, optic, electro-mechanical, chemical), draftsmen, prototype research and development in the areas of solar and shock waves.

In New Hampshire

Barbara Putnam

Solar Building Design and Drawing
Silver Lake Road
RFD Marlborough, NH 03455
(603) 827-3653

Barbara Putnam

Architectural design and construction specializing in solar design and drawing.

Career Services

CHOICES!

P.O. Box 283

Cambridge, MA 02138

(617) 492-3454, 437-0679

Choyce Cassidy and Holly Alderman, Partners

Consultants for the production of expositions, exhibitions, seminars and educational entertainment. Promoting ideas for progress, growth and change.

Creative Connections

Box 18424

Boston, MA 02118

(617) 247-0213

Maya Staver, President

Networking; membership in an international and diverse group designed for members to expand their business and professional contacts. Also seminars, conferences, interest-oriented dinner parties.

Creative Potential Development

204 Central Street

Framingham, MA 01701

Susan A. Holton, PhD, Director

Creative Potential Development teaches individuals, groups and organizations to fully develop their own potential and their abilities to solve problems, to communicate more effectively and to meet challenges on all levels.

Enabler

31 Stonebridge Road

Wayland, MA 01778

(617) 653-7867

Enabler provides a variety of workshops and consulting services in order to assist the individual and the organization develop potential and productivity. Customized workshops in communication skills, creative leadership, networking, time management, conference planning, and attitude assessment.

Career Services

GABRI Associated

17 Main Street
Hopkinton, MA 01748
(617) 435-5896
Michelle A. Giordani, President

*Career counseling and packaging for women and minority clients.
Large scale training programs which explore organizational function-
ing across departments and levels.*

Getting Organized

35 Enmore Street
Andover, MA 01810
(617) 470-0726
Jody Josephson, Owner/Manager

*Organizational consulting specializing in time management, records
management, and office space planning. Services include personalized
time management programs, filing systems, paperflow systems, record
retention programs, and office space design. Also training programs
and seminars in office organization.*

Jean Goldberg, M.S. Ed, LCSW

Five Forenza Road
West Peabody, MA 01960
(617) 535-1846
Jean Goldberg, Family Counselor

*Counseling in life crisis and transition for groups and individuals.
Licensed certified social worker. Also marriage counseling and stress
management.*

Imaging

70 Glenville Avenue
Boston, MA 02134
(617) 787-1578
Barbara M. Blitz

*Professional image consulting service for businesses, individuals and
corporations. Also offers spouse programs, private consultations,
lectures, seminars, and workshops.*

Keenan Dixon Associates

238 Woburn Street
Reading, MA 01867
(617) 944-4416
Anna Keenan Dixon, Fashion Consultant

*Fashion communications. Presenting knowledge and skills for con-
sumer awareness using audio-visuals, fabrics, and clothing samples.
Specializes in lectures for organizational meetings, seminars on
business-dress and wardrobe planning, fund raising fashion shows,
spouse programs for conventions, and private wardrobe consultations.*

Career Services

L & L Associates

26 Gay Street
Newton, MA 02160
(617) 969-6488, (617) 729-2200 x549
Deborra Linkow, President

Management consultant specializing in human resource systems including employee productivity, attrition, employee recruitment/retainment, management development, and skill enhancement.

Lois Levinsky, ACSW, LICSW

14 Putnam Street
Somerville, MA 02143
(617) 776-6295
Lois Levinsky, Psychotherapist & Consultant

Individual/group counseling and psychotherapy for emotional and social dysfunctions. Also consultation to businesses and organizations identifying and assisting individuals whose emotional issues are adversely affecting job performance and relationships with others, employer/employee relations, and communication skills.

The Mind Store

474 Commonwealth Avenue, 9B
Boston, MA 02215
(617) 437-0679
Choyce Cassidy, Distributor

The Mind Store provides cassette tapes and cassette programs to improve listening, thinking, goal-setting, creative selling, time control and to increase productivity, profitability, and success attitudes.

Patricia E. Murphy, R.N., M.S.N.

225 Boston Street
Lynn, MA 01904
(617) 581-6189, (617) 281-3324
Patricia E. Murphy

Available on contractual basis for stress management programs and employee counseling services. Also available on a consultation basis for mental health aspects of employee assistance programs, employer/employee relationships, and communication problems.

New Environments for Women

294 Washington Street, Room 305
Boston, MA 02108
(617) 426-5515
Laura W. Saunders, President

New Environments for Women now has an eight-part video series called "How To Be Effective" which is available for purchase or rental. The series follows eight women through a life-planning course and shows how they develop confidence and skills which assist them in coping with their life crises.

Career Services

The Next Step Career Guidance Center, Inc.

P.O. Box 423

Mansfield, MA 02048

(617) 339-9910

Jean Bebout, President

Career guidance, sales training, and memory training for job improvement. Career tests via mail.

Maya Ollson & Associates

Consultation & Training for Human Environments

Three Graystone Road

Stoneham, MA 02180

(617) 438-7172

Maya Ollson, President

Organizational development and training, specializing in burnout prevention.

People to People Associates

181 West Street

Waltham, MA 02154

(617) 890-1886

Barbara Baroff Feinstein, Executive Director

Counseling, consulting, and training services for business, industry, and governmental and educational organizations.

Sandy Pollack Associates

185 Bedford Street

Lexington, MA 02173

(617) 861-9554

Sandra Pollack, President

Provide counseling, interviewing, and placement of professionals. Also training consultant.

Research Communications, Inc.

84 Richards Street

Dedham, MA 02026

(617) 329-4999

Joanne G. Linowes, Executive Vice President

Promotional campaigns designed and implemented for political candidates, public office holders, and radio/T.V. programs including development and production of print and broadcast materials. Also group seminars and personal coaching in presentation techniques.

DeAnne Rosenberg, Inc.

28 Fifer Lane

Lexington, MA 02173

(617) 862-6117

Jane A. Yoffe, Marketing Manager

Management consultant, training and development specialist. Speeches and "in-house" seminars on interviewing, motivating employees, time management, and assertiveness.

Career Services

Smith/Gill Associates, Inc.

P.O. Box 420
Cambridge, MA 02138
(617) 861-1726, (617) 876-5354
Geraldine G. Smith, President

Personnel management consultants. Primary focus: executive search agency with heavy emphasis on the recruitment and placement of minority and women professionals.

Spignese & Goldberg Associates

One Auburndale Road
Marblehead, MA 01945
(617) 631-0841
Dr. Norma J. Spignese and Jean Goldberg, LCSW, Partners

Management consultants specializing in the design and implementation of programs and workshops for the management of stress, and midlife and career development.

Success Personnel Consultants

One Auburndale Road
Marblehead, MA 01945
(617) 631-0841
Dr. Norma J. Spignese, President

Career/vocational counseling. Design and implementation of career development programs and workshops for individuals, groups, and businesses including testing and other strategies for self awareness, career exploration and preparation, advancement, and placement.

Unicorn Consulting Corporation

20 Rachel Road
Randolph, MA 02368
(617) 961-2299
Sarah Hartwell, President

Expertise in areas of planning marketing strategies, coordinating media groups, and implementing action campaigns. Also offers seminars and educational programs directed to the sales force as well as impact programs for women re-entering the job market.

Paula Wall Associates

Five Cedar Hill Road
Salem, MA 01970
(617) 745-7913
Paula Wall

Conducts staff training workshops for clerical and supervisory personnel. Specializes in productivity through attitude awareness. Career development and outplacement programs. Also resume development.

Career Services

Ellen J. Wallach

Eight Sherburne Road
Lexington, MA 02173
(617) 862-0997
Ellen J. Wallach

Custom design and leadership of career management programs and development of human resource development support and implementation systems.

Women's Technical Institute, Inc.

1255 Boylston Street
Boston, MA 02215
(617) 266-2243
Sharyn Bahn, Executive Director

Technical training and career exploration programs; day and evening; full and part-time. Specifically designed for women with little or no technical experience. Also program development and consulting for companies and human services agencies.

Annie Young-Villers, Psychotherapist and Corporate Analyst in Private Practice

227 Holdenwood Road
Concord, MA 01742
(617) 369-3729, (617) 739-2200, Ext. 504
Annie Young-Villers, Corporate Analyst

Interested in the study of society, policy, and human development. Specializes in psychotherapeutic services for men and women who create policies, make decisions, or plan human habitation that affects the lives of others. Services include individuation therapy, couples therapy, divorce mediation, and executive development.

In Connecticut

Jaci Carroll Personnel Service

37 Leavenworth Street
P.O. Box 1525
Waterbury, CT 06721
(203) 574-4838
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Office temporaries, permanent placement, interviewing, testing, evaluation, and counseling.

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345 North Main Street, Suite 311
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(203) 233-1343

Specializes in oral communications training using intensive three-day seminars.

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Communicative Health Care Associates

59 Vernon Street
Waltham, MA 02154
(617) 899-4709

Doris A. Morgenstern, M.S., Director

Speech, hearing, and language evaluations and therapy for communicatively handicapped. Lip reading, industrial hearing testing and screening, individual and group treatment and counseling.

Continuum

785 Centre Street
Newton, MA 02158
(617) 964-3322

Wynne W. Miller, Executive Director

School of career education. Pioneers in internship development providing training programs, management development workshops, and career counseling for men and women, including spouses of relocated executives.

Jean Goldberg, M.S. Ed., LCSW

Five Forenza Road
West Peabody, MA 01960
(617) 535-1846

Jean Goldberg, Family Counselor

Counseling in life crisis and transition for groups and individuals. Licensed certified social worker. Also marriage counseling and stress management.

Home Health Personnel Services, Inc.

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Brighton, MA 02135
(617) 731-5936

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Homemakers, home health aides, companions, RN's, and LPN's specifically for home care services.

Lois Levinsky, ACSW, LICSW

14 Putnam Street
Somerville, MA 02143
(617) 776-6295

Lois Levinsky, Psychotherapist & Consultant

Individual/group counseling & psychotherapy for emotional or social dysfunctions. Also provides consultations to businesses and organizations identifying and assisting individuals whose emotional issues are adversely affecting job performance and relationships with others, employer/employee relations, and communication skills.

Health Care & Counseling

Patricia E. Murphy, R.N., M.S.N.

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Lynn, MA 01904
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Patricia E. Murphy

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Robert H. Cook Insurance Agency, Inc.

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(617) 482-3298

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Property, casualty, life, and health insurance agency.

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(617) 357-7828

Sybil Friedman

Plan and administer medical and disability coverage and pensions and life insurance to both groups and individuals.

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Malden, MA 02148

(617) 322-2800

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Roslindale, MA 02131

(617) 237-4900

Laurie M. Malcom

Personal and business insurance. Financial consultants for life, health, disability, business, and group insurance. Also annuities and pension plans.

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(617) 482-3298

Genevieve C. Martin

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Roslindale, MA 02131

(617) 325-4307

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Broker of residential property. Also sells life, accident, and health insurance. Financial services and appraisals available.

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148 State Street
Boston, MA 02109
(617) 523-5244
Susan S. Davis

Services for residential, institutional, and commercial landscape design including consultations, property development plans, planting plans and selections, construction documents, cost estimates, and construction supervision.

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581 Boylston Street
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Professional services in architecture (renovations and new construction), preservation, urban planning and design, regional and land use planning, and landscape architecture.

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Landscape design and construction for residential, commercial, and industrial settings including planting, terraces, paths, walls, decks, and garden renovations. Also tree pruning and removal, and supplier of firewood.

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Landscape consultants. Design and construction, energy saving and solar landscaping, tree planting and advice.

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Comprehensive services in landscape architecture, site planning, site engineering, and environmental planning.

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Cambridge, MA 02138
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Design of outdoor spaces for institutional, residential, and industrial uses including parks, playgrounds, gardens, and housing.

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Pat Loheed/Landscape Architect

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Watertown, MA 02172

(617) 923-0739

Patricia S. Loheed, Principal

Providing comprehensive planning and landscape architectural services from preliminary analysis and design through construction documents and supervision.

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341 Commonwealth Avenue

Chestnut Hill, MA 02167

(617) 969-2343

Greta Mutter and Mimi Reilly

Residential and commercial landscape design and construction.

Landscape consultants. Brochure available upon request.

Bonnie Ulin - Landscape Designer

161 Dartmouth Street

West Newton, MA 02165

(617) 527-8549

Bonnie Ulin

Landscape design and contracting. Initial consultation through planning and supervision to complete facilitation.

Legal

Florence M. Berke, Esq.

65 East India Row
Boston, MA 02110
(617) 227-7129, (617) 631-2037
Florence M. Berke, Attorney at Law
General practice.

Berrie, McCann and Associates

223 Commonwealth Avenue
Boston, MA 02116
(617) 261-0120
Jean Berrie and Joan McCann
Court qualified questioned document experts including handwriting and typewriting identification, forgeries, anonymous letters, photocopies, obliterations, and alterations.

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31 Milk Street, Suite 1110
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(617) 426-6464
Mary Louise McGregor, Partner
General practice including business law, real estate, domestic relations, estate planning, civil and criminal litigation, government and administrative law, patent, trademark, and copywrite.

Charlyn Burton-Goldman, Esq.

29 Commonwealth Avenue
Boston, MA 02116
(617) 536-2550
Charlyn Burton-Goldman
General practice specializing in real estate, entertainment law, and domestic relations. Also contract drafting and negotiation.

Lynda G. Christian, Esq.

Ten Post Office Square, Suite 490
Boston, MA 02109
(617) 542-0913
Lynda G. Christian
General practice specializing in domestic relations. Also general litigation.

Lola Dickerman, Esq.

99 High Street, Suite 3060
Boston, MA 02110
(617) 426-3777
Lola Dickerman
Government contract law, business law, and procurement.

Legal

Healy, Lund and Fiske

189 Cambridge Street
Cambridge MA 02141

(617) 354-7133

Regina Healy and Diane Lund, Partners

Family and domestic law, mediation, and estate planning.

Pat McGovern, Esq.

11 Beacon Street, Suite 603
Boston, MA 02108

(617) 367-0891

Pat McGovern

General practice.

Joan Rachlin, Esq.

15 Court Square
Boston, MA 02108

(617) 367-2829

Joan Rachlin

General practice with emphasis on health care, mental health, and social and human services.

Rosenfeld, Botsford & Krokidas

31 Milk Street, Suite 320
Boston, MA 02109

(617) 482-7211

S. Rosenfeld, Margot Botsford, and Maria Krokidas, Partners

General civil practice with emphasis on administrative law, real estate, business planning, general corporate representation, estate planning, probate, and litigation in state and federal trial and appellate courts.

Shaevel, Shaevel & Gittes

Ten Post Office Square
Boston, MA 02109

(617) 482-2660

Eileen M. Shaevel and Betty A. Gittes, Partners

General civil practice with emphasis on family law, employment law, labor law, discrimination law, real estate, and small business including non-profit and profit corporations.

Sharyn T. Sooho, Esq.

93 Union Street, Suite 312
Newton Centre, MA 02159

(617) 969-9618

Sharyn Sooho

General practice with emphasis on small business clients.

Legal

Martha J. Thurber, Esq.

P.O. Box 130

MIT Station

Cambridge, MA 02139

(617) 864-1732

Martha Thurber

General practice specializing in small business and corporate financing packages.

Katherine Triantafillou, Esq.

14 Beacon Street

Boston, MA 02108

(617) 723-6327

Katherine Triantafillou

General practice including contracts, real estate, corporations, wills, non-profit organizations, mediation, entertainment law, criminal and civil litigation, and legislative consulting.

Management Consultants

Alta Management Consultants, Inc.

441 Stuart Street
Boston, MA 02116
(617) 965-4430

Ruth B. Ricker, CPM, President

A full-service property management firm providing management, consulting, development management, and training services to investors, owners, developers, and public agencies.

D. Bellavance Agency

130 Marlborough Street
Boston, MA 02116
(617) 739-2200, Ext. 57
Diane Bellavance, Owner

Small business planning. Human resource training in time management, sales, and writing for business. Available for speaking engagements.

J.H. Clausen, Ph.D., Environmental Health Consultants

P.O. Box 400
Lexington, MA 02173
(617) 862-9391
Dr. Judith H. Clausen, CIH

Firm specializing in environmental health, chemical technology, and technical management. Areas of expertise include chemical hazard evaluation and control, industrial hygiene and occupational health, toxic and hazardous wastes management, product safety and labeling, process and product evaluation, technical assistance to attorneys, commercialization of technology, marketing, planning for anticipated regulations, and representation before regulatory agencies.

First Principles

19 Wingate Road
Wellesley, MA 02181
(617) 235-6776
Ann Muzyka, Owner

Engineering consultant specializing in research, development, and evaluation of transportation systems using operations research, mathematical modelling, experiment design, and traffic engineering. Design and implement training programs for application of innovative transport technology at field sites.

Management Consultants

Grant Associates, Inc.

Eight Crest Road
Natick, MA 01760
(617) 237-9625
Jane E. Grant, Vice President
Professional engineering and management services.

Edna Homa Management Consultant

15 Bowdoin Street
Cambridge, MA 02138
(617) 876-4571
Edna Homa, Owner
Management consultant specializing in design of management structures and productivity analysis.

Institute for Corporate and Government Strategy, Inc.

73 Tremont Street, Suite 400
Boston, MA 02108
(617) 523-4090
Dr. Nancy Needham Wardell, President
Strategic and corporate planning including analysis of industries and development of trade and market strategies. Experience with US, South American, European, and Canadian markets. Telecommunications, energy, and financial areas a specialty.

L & L Associates

26 Gay Street
Newton, MA 02160
(617) 969-6488, (617) 739-2200 Ext. 549
Deborra Linkow, President
Management consultant specializing in human resource systems including employee productivity, attrition, employee recruitment/retirement, management development, and skill enhancement.

Molly Lovelock

14 Beacon Street, Room 720
Boston, MA 02108
(617) 523-4801
Molly Lovelock
Management consulting for non-profit organizations – particularly planning, budgeting, control, funding strategies. Also workshops and seminars. Consulting for small businesses.

DeAnne Rosenberg, Inc.

28 Fifer Lane
Lexington, MA 02173
(617) 862-6117
Jane A. Yoffe, Marketing Manager
Management consultant, training and development specialist. Speeches and "in-house" seminars on interviewing, motivating employers, time management, and assertiveness.

Management Consultants

Spignese & Goldberg Associates

One Auburndale Road
Marblehead, MA 01945
(617) 631-0841

Dr. Norma J. Spignese and Jean Goldberg, LCSW, Partners

Management consultants specializing in the design and implementation of programs and workshops for the management of stress, and midlife and career development.

Ellen J. Wallach

Eight Sherburne Road
Lexington, MA 02173
(617) 862-0997
Ellen J. Wallach

Custom design and leadership of career management programs and development of human resource development support and implementation systems.

Warner-Eddison Associates, Inc.

186 Alewife Brook Parkway
Cambridge, MA 02138
(617) 661-8124
Elizabeth B. Eddison, President

Information management consulting. INMAGIC software for information management. Research and document delivery service. Library services: cataloging, indexing, and production of catalog cards and machine-readable files.

In Connecticut

Plan B, Inc.

1229 Albany Avenue
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Cynthia Jennings, Executive Director

Economic and market research, employment testing preparation, environmental analysis and management, management systems, data processing systems, transportation planning, traffic systems, urban and regional planning, surveys, public opinion polls, grants and proposal development, environmental impact statements, and public involvement programs.

In Vermont

Joanne Fitzgerald McCrea Associates

16 Vine Street
Montpelier, VT 05602
(802) 229-0821
Joanne Fitzgerald McCrea

Small business management consulting in economic and industrial development relations program. Programs for women in business.

Personnel and Training

Administrative Specialists

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 (617) 332-9810
 Nadine Bailey and Lucille Van Baars, Partners
Complete job search service including career counseling.

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130 Marlborough Street
 Boston, MA 02116
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Small business planning. Human resource training in time management, sales, and writing for business. Available for speaking engagements.

Continuum

785 Centre Street
 Newton, MA 02158
 (617) 964-3322
 Wynne W. Miller, Executive Director
School of career education. Pioneers in internship development providing training programs, management development workshops, and career counseling for men and women, including spouses of relocated executives.

Emerson Personnel, Inc.

Sears Crescent Building
 City Hall Plaza
 Boston, MA 02108
 (617) 523-2020
 Rhoda Warren-Wesserman, President
Search, screen, test, and present applicants to satisfy requirements of client companies. Also counseling, resume preparation, interviewing techniques, career change, re-entering job market, etc.

First Friday Employment

848 Huntington Avenue
 Boston, MA 02115
 (617) 266-0262
 Irene Jennie Smalls, President
Employment agency; marketing services; conference planning.

L & L Associates

26 Gay Street
 Newton, MA 02160
 (617) 969-6488, (617) 739-2200 Ext. 549
 Deborra Linkow, President
Management consultant specializing in human resource systems including employee productivity, attrition, employee recruitment/retention, management development, and skill enhancement.

Personnel and Training

Language Consultants

167 Worcester Road
Wellesley Hills, MA 02181
(617) 237-9580
Jane D. Schmidt, Director
Translating services.

Learning Exchange

326 Plainfield Road
Concord, MA 01742
(617) 369-9071
Anne Rarich, Owner
Personnel training programs.

Mansfield Employment Career Associates

24 North Main Street
Mansfield, MA 02048
(617) 339-9101
Janet E. McCourt, President
Clerical/secretarial, industrial, technical, and professional placement service. Also temporary help contractor for the medical, clerical/secretarial, and industrial fields.

New Dimensions for Women

P.O. Box 98
67 Pleasant Street
Swampscott, MA 01907
(617) 592-6420, (617) 592-6671
Beverly Siskind-Kahn, President
Professional executive employment agency for women, especially those in the field of high technology.

The Next Step Career Guidance Center, Inc.

P.O. Box 423
Mansfield, MA 02048
(617) 339-9910
Jean Bebout, President
Career guidance, sales training, and memory training for job improvement. Career tests via mail.

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The Prescott Group

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Suite 311
West Hartford, CT 06117
(203) 233-1343

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(617) 729-1663

Ann R. Blackham, President

Sale and disposition of residential properties, homes, land, estates, and business properties. Appraisals north of Boston.

Century 21 Etta Maloney Real Estate

479 Main Street
Medfield, MA 02052
(617) 359-8500, (617) 235-3117

Henrietta M. Maloney, Owner/Broker

Referral service for real estate transactions in U.S. Also provide brokerage services in Greater Boston area.

Madge DiNitto Associates

P.O. Box 391, Astor Station
Boston, MA 02123
(617) 266-6973

Madge DiNitto, President

Relocation and housing consultants.

Evelyn W. Farnum Real Estate

85 East India Row
Boston, MA 02110
(617) 227-9017

Evelyn W. Farnum

Residential property sales, waterfront, Beacon Hill, and Back Bay.

P.J. Garrity, MRA, JD

38 Massachusetts Avenue
Lexington, MA 02173
(617) 861-7915

Patricia J. Garrity

Real estate consultant and appraiser.

Haymarket Realty, Inc.

149 North Street
Boston, MA 02109
(617) 523-3424

Diana G. Blum, President

General real estate office involved in rentals and sales of downtown Boston residential and commercial properties. Also develop and sell own properties.

Real Estate

Independent Managers, Inc.

1575 Tremont Street, PH2

Boston, MA 02120

(617) 556-6931

Sandra R. Blackman, President

Housing management, consulting, and relocation.

J.E. Realty Associates

51 Pleasant Street

Malden, MA 02148

(617) 322-2113

Judith Ann Escott, Owner

Full-service real estate firm specializing in sales, rentals, and appraisals. Residential, commercial, industrial, and income.

Klaussen & Elcock Real Estate

501 Heath Street

Chestnut Hill, MA 02167

(617) 738-5151

Anita Ruthling Klaussen and Ellen L. Elcock, Partners

Residential property sales and appraisals.

Lesko-Kelly Associates

278 Bower Street

Norwell, MA 02061

(617) 659-7275

Eileen Lesko Kelly, President

Architecture, architectural design, graphic design, and industrial and commercial property management.

Price Ross Associates, Inc.

One Pleasant Street

Framingham, MA 01701

(617) 879-3530

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Listing and selling real estate. Specialists in corporate relocations.

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104 Bradford Street

Provincetown, MA 02657

(617) 487-3232

Laurel and Gabriel Brooke

Management realty company, construction crew, and painting.

Ruth Rowen Real Estate & Insurance

186 Sycamore Street

Roslindale, MA 02131

(617) 325-4307

Ruth Rowen, Proprietor

Broker of residential property. Also sells life, accident, and health insurance. Financial services and appraisals available.

Research Services

Boston Information Transfer Services, Inc.

75 Waldemar Avenue

Boston, MA 02128

(617) 723-4567

Maryellen Jones, Maureen Tynan, and Geraldine Farrell, Partners

Information retrieval from computerized data bases. Medical transcription.

Computer Engineering Associates, Inc.

65 East Main Street

Avon, MA 02322

(617) 588-6260

Mary Alicia Roach Paige, President

Computer, teleprocessing, telecommunications, financial, design, library information systems, database, information system planning, specification. Implementation, scientific programming, technical writing, management consulting, software development, system engineering, simulation, economic analysis, transit planning, healthcare planning, life cycle costing, and modeling.

Concept Copy

19 Beachcroft Street

Brighton, MA 02135

(617) 782-6247

Polly Paquette, Owner

Communications services including advertising, public relations, direct mail, brochures, newsletters, scripts, and articles. Also offer marketing, proposal development, and research services.

First Principles

19 Wingate Road

Wellesley, MA 02181

(617) 235-6776

Ann Muzyka, Owner

Engineering consultant specializing in research, development, and evaluation of transportation systems using operations research, mathematical modelling, experiment design and traffic engineering. Design and implement training programs for application of innovative transport technology at field sites.

Historical Research Associates

Box 242

Marshfield Hills, MA 02051

(617) 834-7329, (617) 834-8010

Cynthia H. Krusell and Betty Bates, Co-Directors

Provides specialized services for educational institutions, museums, attorneys, authors, and individuals. Also title searches and family historic and lineal descents. Twenty years experience in research in New England, Canada, and England. Associated with major research libraries and organizations.

Research Services

Marx Social Science Research, Inc.

196 Appleton Street
Cambridge, MA 02138
(617) 876-0962
Linda Marx, President

Analyzes scientific experiments or surveys in fields of education, psychology, sociology, medicine, physics, biology, and criminal justices. Writes computer software for scientific applications. Specializes in law.

Research Communications, Inc.

384 Newton Street
Chestnut Hill, MA 02167
(617) 277-5183
Valerie Crane, Ph.D., President

Market research and media policy research. Assistance in developing proposals for funding media projects. Development and management of productions in T.V. and radio and public service spots for broadcast and non-broadcast for general and specialized audiences. Also audience testing including formative and post-production evaluation.

Stage One Marketing Research

149 Larch Road
Cambridge, MA 02138
(617) 661-8657
Nancy C. Gust, President

Specialists in customized qualitative research for consumer goods and services utilizing focused group discussions, depth interviews, semi-structured telephone interviews, and video. Emphasis on new concept/product development, buyer behavior, and positioning of products/services.

Vazquez-Nuttall Associates

106 Washington Street
Newton, MA 02158
(617) 965-0240
Dr. Ena Vazquez Nuttall, President

Social science research, program evaluation and training, and statistical analysis.

Warner-Eddison Associates, Inc.

186 Alewife Brook Parkway
Cambridge, MA 02138
(617) 661-8124
Elizabeth B. Eddison, President

Information management consulting. INMAGIC software for information management. Research and document delivery service. Library services: cataloging, indexing, production of catalog cards and machine-readable files.

Research Services

In Connecticut

Sonalysts, Inc.

215 Parkway North

Waterford, CT 06385

(203) 442-4355

Muriel N. Hinkle, President

Research and development in operations research, analysis of combat system performance, and tactical employment of naval platforms.

Expertise in all areas of analysis, tactics, training, and computer programming.

Art and Music

Art for Industry

40 Hawes Street
Brookline, MA 02146
(617) 734-0218

Janice W. Miller, President/Director

Designing art programs for corporations on a leasing basis with an option to purchase the paintings at any time. Also offer individual consultation, locating services, appraising, arranging exhibitions, seminars, etc.

ArtBoston Tours

Six Faneuil Hall Marketplace
Boston, MA 02109
(617) 227-6901

Marie Crocetti and Donna Pinto, Partners

Tour planning with specialization in the cultural aspects of the New England area with programs designed for large and small groups. Fully escorted day tours.

Vivian Borek Pianist Commentator

P.O. Box 724
Astor Station
Boston, MA 02123
(617) 254-0908

Vivian Borek

Performances of music and commentary for cultural programs, concerts, receptions, and social functions.

Conover-Mills Publications

Box 607
Cohasset, MA 02025
(617) 749-8304

Heather C. Conover, Partner

Publishers of non-book items (calendars). Markets prints and reproductions of important antique photographs. Also arranges exhibits of these antique photographs.

Contemporary Art Consultants

200 Boylston Street
Chestnut Hill, MA 02167
(617) 527-5252

June Levinson, President

A comprehensive service offering acquisition of artwork, consultations, lectures, and freelance writing on art related topics.

Harcus Krakow Gallery

Seven Newbury Street
Boston, MA 02116
(617) 262-4483

Portia Harcus and Barbara Krakow, Co-Directors

Paintings, sculpture, prints, and photographs.

Art and Music

Diana Levine, Fine Art

50 Turning Mill Road

Lexington, MA 02173

(617) 861-7579

Diana Levine, Owner

Specializes in providing fine art to corporate offices. Offers a complete arts service from selection to installation including complimentary presentations and consultation. Carry a full line of prints, paintings, wall hangings, tapestries, and sculpture as well as a wide variety of art posters and reproductions. Also sell as well as lease works of art. Service provides custom framing, prompt delivery, and installation.

Mendola Gallery

228 Newbury Street

Boston, MA 02116

(617) 266-7911

Sharon Mendola, Owner/Director

Established to represent contemporary paintings, drawings, prints, photography, and sculpture of local and national artists.

7 At Large, Des Rioux Studio

P.O. Box 762

Boston, MA 02102

(617) 864-7777

Deena des Rioux, Director

Contemporary acrylic paintings on canvas and museum board for sale or rent. Also offers graphic art services including image logos and posters.

Carol Warner

327 A Street

South Boston, MA 02110

(617) 426-7732, (617) 776-7850

Carol Warner

Sale and rental of large scale original pastels, works on paper, and acrylic paintings.

Audio Visual and Video Services

Jane Brown Bambery – Writer

Five Margaret Street

Boston, MA 02113

(617) 367-0464

Jane Brown Bambery

Speeches, audio-visual scripts, and features.

Cachalot Design Group

102 Front Street

Marblehead, MA 01945

(617) 631-1049

Geraldine Benson, Design Director

Creative services for visual communications including corporate identity, A/V productions, exhibit design, collateral, and advertising.

Creative Engineering

81 Mt. Vernon Street

Boston, MA 02108

(617) 523-1740

Alice N. Kestin, Owner

Program development and consulting services in marketing and communications. Services include manuals, newsletters, brochures, A/V presentations, promotional campaigns, and special events.

Duck Productions

138 Newbury Street

Boston, MA 02116

(617) 262-0334

Loretta Jeneski, President

A full-service film production company specializing in T.V. commercials. Also corporate, industrial, and sales film projects.

Educational Resources Associates, Inc.

209 Harvard Street, Suite 500

Brookline, MA 02146

(617) 738-8859

Rachel Adler, President

Provides promoting, arranging, and managing of conventions including conducting multi-media advertising campaigns, negotiating for site selection, hotels, and catering. Also planning, pricing, negotiating, and arranging of exhibits. Designs, edits, and produces publications, provides audiovisual services, and arranges social programs.

Angela Hagigeorges

254 McGrath Highway, Apt. 1

Somerville, MA 02143

(617) 776-6144

Angela Hagigeorges

Art direction for advertising campaigns. Also marketing sales, public relations, corporate design, and audio visuals.

Audio Visual and Video Services

Dawn Luca Productions

312 Waltham Street
Lexington, MA 02173
(617) 862-2419
Dawn Luca, Owner

Specialize in all aspects of meeting presentations from concept to finished production including meeting preparation, sales training, employee communications, public relations campaigns, and multi-media presentations. Create, write, direct, and edit in mediums using slides, film, video, and print.

Micros

11½ Union Park
Boston, MA 02118
(617) 426-3608
Cynthia J. Tollen, Owner

International news photographs and reportage, public relations and portraiture, and special effects and night photography. Also writing, editing, film production, and design.

NVR Associates

85 Prescott Street, Suite 33
Cambridge, MA 02138
(617) 661-3858
Nancy V. Raine, President

Editorial and writing services for brochures, reports, press releases, and grants. Also film and video production.

New Environments for Women

294 Washington Street, Room 305
Boston, MA 02108
(617) 426-5515
Laura W. Saunders, President

New Environments for Women now has an eight-part video series called "How To Be Effective" which is available for purchase or rental. The series follows eight women through a life-planning course and shows how they develop confidence and skills which assist them in coping with their life crises.

Marjorie Nichols People Photography

18 Lesley Avenue
Somerville, MA 02144
(617) 776-4411, (617) 825-6700
Marjorie Nichols

Visual story-telling through slide presentations and B/W prints of people and/or their environments.

Audio Visual and Video Services

Jody E. Scioletti Photography

48 Mudge Street

Lynn, MA 01902

(617) 592-7833

Jody E. Scioletti

Black and white photography and audio visual slide shows.

The Margie Smigel Studio

82 St. Stephen Street

Boston, MA 02115

(617) 267-3524

Margie Smigel, Owner

Videotape, 16mm and Super 8 film production for use in promotion, documentation, and training.

In Connecticut

VideoTakes, Inc.

551 Mulberry Point Road

Guilford, CT 06437

(203) 453-4556

Virginia Foster Barber, Amy Jaffee, and Gwendolyn Gunn,
Partners

Videotapes of insurance inventories, wills, legal depositions, conventions, training sessions, sales meetings, sports, auditions, and special occasions. Also provide pre-production planning, on-location shooting, and post-production work.

Catering Service

Accommodators Expertise

116 Chilton Street

Cambridge, MA 02138

(617) 354-5020

Camelia A. Wright, Sole Proprietor

Service oriented company. Provide personnel as bartenders, waiters, and waitresses with the knowledge and expertise in setting up, arranging, garnishing, presenting, serving, and clearing for private homes and businesses.

Annapurna, Incorporated

483 Cambridge Street

Worcester, MA 01610

(617) 755-7413

Dr. Yamuna Lingappa, President

Indian restaurant serving as well as catering food of India specializing in Udipi cuisine. Enquire for special group rates, parties, and individual catering of food of India.

Another Season Restaurant

97 Mt. Vernon Street

Boston, MA 02108

(617) 367-0880

Odette Bery, President

Catering and private luncheons featuring continental foods. Lunch served Tuesday-Friday from 12:00 P.M. to 2:00 P.M. Dinner served Monday-Saturday from 6:00 P.M. to 10:00 P.M. Also provide cooking demonstrations.

The Catered Affair

15 Captain Pierce Road

Scituate, MA 02066

(617) 545-4742

Holly P. Safford, Proprietor

Full-service catering agency, serving from 2 people to 300 people. Menu-planning, food preparation, service, and clean-up. Also take food orders (no service) of all types and sizes.

Champak Catering

103 Ocean Street

Dorchester, MA 02124

(617) 282-9268

Carol Kiparksy

Catering traditional Indian food and a selection of international menus.

Chefs and Company

P.O. Box 876

104 Charles Street

Boston, MA 02114

(617) 720-1907

Polly Yates, President

Cooking school offering classes in French, Italian, and American cuisine. Mastery of techniques, basic to advanced. Training program also offered as a nine-month course. Quality catering for all occasions.

Catering Service

Doreen

93 Beacon Street
Somerville, MA 02143
(617) 492-9528
Margaret Farl

Catering parties and dessert specialties.

The Farmer in the Deli

350 Main Street
Townsend, MA 01469
(617) 597-8762
Beverly L. Napior, Proprietor

Full-service delicatessen. Eat-in or take-out restaurant facility. Catering service for groups up to 100, specializing in businessmen's luncheons. Complete list of hors d'oeuvres for purchase in any quantity.

Goody's Super Caterers

1043-1045 Saratoga Street
East Boston, MA 02128
(617) 567-9488
Tina Capone, Principal Owner

Gourmet foods catered for business and private parties.

Hostess Helper, Inc.

20 Whittlesey Road
Newton, MA 02159
(617) 244-7465
Ellen F. Hochberger, President

Party planning service including bar tending, food warming and serving, and cleaning.

J & S Caterers, Inc.

994 Blue Hill Avenue
Dorchester, MA 02124
(617) 282-8639

Food service.

Linda's Inc.

150 George Street
Medford, MA 02155
(617) 567-9443, (617) 396-6339
Linda Morris

Catering buffets for business and private luncheons.

Catering Service

Modern Gourmet Boston

81R Union Street

Newton, MA 02159

(617) 964-3311, (617) 969-1320

Lois Kunian, Vice President

A gourmet food business featuring complete service catering and take-out food.

Nibbles, Inc.

841 Beacon Street

Newton Centre, MA 02159

(617) 527-1862

Florence H. Scherz, President

Catering service. Gourmet-to-go.

Rosetta Unlimited

11 New Whitney Street

Boston, MA 02115

(617) 232-0996

Rosetta Webb, Owner

Interior decorating and catering for all private and business functions.

Tigerlilies Restaurant

23 Joy Street

Boston, MA 02114

(617) 523-0609

JoAnn Crawford, Owner

Business meeting space for lunch and dinner. Off-premises catering. Menu consulting.

Cleaning and Maintenance

E.P. Industrial

213 Normandy Drive
Norwood, MA 02062
(617) 762-3436
Ellen Perles, Owner

Sales of industrial fasteners, drill bits, hacksaw blades, electrical terminals, etc. Sales of cleaning and maintenance chemicals.

Heritage Industrial Supplies

P.O. Box 74
47 Mystic Street
Arlington, MA 02174
(617) 646-3510
Bernadette Carroll, Owner

Specialty chemicals including industrial degreasers, cleaners, detergents, automotive aerosols, wire terminals, cable, and a full line of top-quality fasteners. Also provide janitorial supplies and automotive hardware.

Housecall, Inc.

805 Parker Street
Roxbury Crossing, MA 02120
(617) 427-8466
Anne Martin, President

Professional home and commercial cleaning, rug shampooing, floor care, pre- or post-moving cleanups, new office preparation, and post construction cleaning.

Now Chemical Corporation

1640 Washington Street
P.O. Box 522
Holliston, MA 01746
(617) 429-2044
Christa Trombino, President

Manufacturer and distributor of complete line of maintenance chemicals (soaps, waxes, drain solvents, disinfectants). Also turf products and insecticides.

Spectrom, Inc.

104 North Street
Medford, MA 02155
(617) 395-8708
Maria I. Johnson, President

Cleaning, maintenance, and pest control services for commercial and residential properties. Also provide painting, minor repairs, and snow plowing.

In Connecticut

B & B Upholstery Cleaners

288 Monroe Street
New Britain, CT 06052
(203) 223-4319
B. Rappanotti, Owner

Cleaning, mending, selling, and installing rugs. Also shampoo upholstered furniture.

Computer Services

AEG Interactive Systems, Inc.

113 Terrace Hall Avenue

Burlington, MA 01803

(617) 273-4532

Annette E. Gras, President

Microcomputer software, custom programming, and turnkey systems for small businesses and organizations. Also word processing and consulting.

Boston Information Transfer Services, Inc.

75 Waldemar Avenue

Boston, MA 02128

(617) 723-4567

Maryellen Jones, Maureen Tynan, and Geraldine Farrell, Partners

Information retrieval from computerized data bases. Medical transcription.

Coverdale Associates

132 Adams Street

Suite 10

Newton, MA 02158

(617) 332-8910

Data processing-related management services as well as applications. Software development including information systems designs, analysis, and programming.

FlexTech, Inc.

43 Coolidge Avenue

Lexington, MA 02173

(617) 862-3296, (617) 862-7314

Catherine G. Jas, President; and Katherine J. Lloyd, Treasurer

Systems analysis and software development for microcomputers with capabilities for development of marketing intelligence, socio-economic studies, formation of a data base for decision making, and support of the planning process.

S.F. Houghton, Inc.

177 Walker Road

Swampscott, MA 01907

(617) 593-2863

Susan F. Houghton, President

Computer software consulting. Software applications design and implementation. Systems analysis and management information consulting. Also provide physician's patient billing services.

Lloyd's Data Processing

Seven Lawson Place

Cambridge, MA 02139

(617) 876-7314, (617) 491-0018

Katherine J. Lloyd, Proprietor

Consultant in data processing.

Computer Services

Peripheral Systems, Inc.

225 East Street
Winchester, MA 01890
(617) 729-7715
Elinor McDonough, President

PSI sells computer peripheral subsystems as follows: tape, disk, printers (serial and line), color graphics, terminals, business systems, and communication products. Install and maintain all equipment.

Planning Systems International, Inc.

238 Main Street, Room 518
Cambridge, MA 02142
(617) 547-8792
Dolores Velez, Chairman

Computer consulting and software systems analysis, computer programming, data base management studies, consulting studies, and professional management planning.

Warner-Eddison Associates, Inc.

186 Alewife Brook Parkway
Cambridge, MA 02138
(617) 661-8124
Elizabeth B. Eddison, President

Information management consulting. INMAGIC software for information management. Research and document delivery service. Library services: cataloging, indexing, and production of catalog cards and machine-readable files.

In Connecticut

Sonalysts, Inc.

215 Parkway North
Waterford, CT 06385
(203) 442-4355
Muriel N. Hinkle, President

Research and development in operations research, analysis of combat system performance, and tactical employment of naval platforms. Expertise in all areas of analysis, tactics, training, and computer programming.

In New Hampshire

DMT Corporation

P.O. Box 1249
Nashua, NH 03061
(603) 889-4197
Roni Krigman, President

Computer-aided design, manufacturing and testing, consulting and software development, interactive graphics systems for CAD/CAM, electronics design drafting, manufacturing and testing, software for CAD/CAM of printed circuit boards, VLSI, VHSL, IC parts and mapping, and program management.

Conference and Meeting Services

Accommodators Expertise

116 Chilton Street

Cambridge, MA 02138

(617) 354-5020

Camelia A. Wright, Sole Proprietor

Service oriented company. Provide personnel as bartenders, waiters, and waitresses with the knowledge and expertise in setting up, arranging, garnishing, presenting, serving, and clearing for private homes and businesses.

Young In Arnowitt

126 Kendall Road

Lexington, MA 02173

(617) 862-5137

Young In Arnowitt

Oriental language services for communication liaison in all phases of business – marketing, promotion, manufacturing. Complete conference planning/management. Assistance in finding contacts in Korea. Personalized escort to cultural affairs/sights in Boston, Washington, and New York. Assistance in art acquisition or locating housing.

Patricia Baker

19 Lawson Road

Scituate, MA 02066

(617) 545-1763

Consulting services in public relations, conference planning, and special events.

Conventures Inc.

45 Newbury Street

Boston, MA 02116

(617) 267-0055

Dusty Rhodes, President

Complete meeting planning services for conferences, conventions, seminars, business meetings, and special events. Services include budget preparation, planning, design, and lay-out of all printed materials, marketing, promotion, advertising, press relations, facilities coordination, speaker coordination, audiovisual production, travel, and on-site management.

Devereux Smith Associates

1965 Massachusetts Avenue

Lexington, MA 02173

(617) 862-4660

Jacquelyn Smith and Constance Devereux, Partners

Offers public relations and conference management services. Also design public participation programs.

Conference and Meeting Services

Discovery Tours

73 Whitewood Road
Westwood, MA 02090

(617) 566-1808, (617) 329-5989

Ellie Mamber and Sylvia Rosenfeld, Partners

Complete convention service including sightseeing tours, spouse programs, arrangements for transportation, and out-of-hotel functions.

Educational Resources Associates, Inc.

209 Harvard Street, Suite 500

Brookline, MA 02146

(617) 738-8859

Rachel Adler, President

Provides promoting, arranging, and managing of conventions, including conducting multi-media advertising campaigns, negotiating for site selection, hotels, and catering. Also planning, pricing, negotiating, and arranging of exhibits. Designs, edits, and produces publications, provides audiovisual services, and arranges social programs.

Harron Ellenson

286 Beacon Street

Boston, MA 02116

(617) 267-7366

Harron Ellenson, Owner

Specializes in marketing for the public sector, promotional events, and conference organization.

First Friday Employment

848 Huntington Avenue

Boston, MA 02115

(617) 266-0262

Irene Jennie Smalls, President

Employment agency; marketing services; conference planning.

Sarah Susan Fitzgerald & Associates

98 Cedar Street

Wakefield, MA 01880

(617) 245-0580

Sarah Susan Fitzgerald

Conference and seminar coordination as well as secretarial and administrative services.

Jace Errands Unlimited

90 Fuller Street

Brookline, MA 02146

(617) 277-5676

Jan Hurwitz, Owner

Planning and organization of social events from research to running errands.

Conference and Meeting Services

Dawn Luca Productions

312 Waltham Street
Lexington, MA 02173
(617) 862-2419
Dawn Luca, Owner

Specialize in all aspects of meeting presentations from concept to finished production including meeting preparation, sales training, employee communications, public relations campaigns, and multi-media presentations. Create, write, direct, and edit in mediums using slides, film, video, and print.

Reynolds Jurow Associates, Inc.

P.O. Box 476
Belmont, MA 02178
(617) 489-2070
Margaret Reynolds and Kate Jurow, Partners

Complete marketing communications services including brochures, newsletters, direct mail campaigns, proposal management, technical writing and editing, audiovisual presentations, conference and meeting planning, special events planning, training sessions, and community relations programs.

Vishinc

P.O. Box 267
Newton, MA 02159
(617) 244-9666
Victoria Sharpley, President

Professional consultants in conceptualizing, formulating, and implementing major conferences, annual meetings, anniversary celebrations, special events, and fundraising.

E. Witt Associates

109 Mt. Vernon Street
Boston, MA 02108
(617) 367-2202
Ellen S. Witt, President

Conference and meeting management. Complete planning and logistical support service company. Also technical editing and teleconferences exhibits and displays.

Delivery and Trucking Services

Fee Mail Couriers

464 Bremen Street

East Boston, MA 02128

(617) 569-8840

Annette V. O'Brien, President

Same-day document and small parcel delivery services throughout the metropolitan delivery area.

R & C Distribution Service, Inc.

61 Commercial Street

Everett, MA 02149

(617) 389-4336

Pauline L. Paull, President

Public warehousing and intrastate trucking to numerous public utilities and other corporate accounts.

Wellbery Movers, Inc.

670 Andover Street

Lawrence, MA 01843

(617) 689-3780

Sandra L. Wellbery, President

Employee relocation, office relocation, and plant relocation. Transportation of computer and electronic equipment. Also provide packing, crating, and air freight.

Editorial and Translation Services

Cantomedia Corporation

Two Park Square
Boston, MA 02116

(617) 451-5111

Esmeralda Santiago, President

Motion picture and multimedia productions. Specialize in audiovisual productions whose message must reach minorities and bilingual audiences. Also graphic design and translations of many languages.

Alice Chludzinski

86 Charles Street
Boston, MA 02114

(617) 367-2730, (617) 492-1650

Alice Chludzinski

Editing services including copy editing and proofreading.

Copy Cellar

55 Broad Street
Boston, MA 02114

(617) 542-8280, (617) 825-6700

Mary P. Kennedy, Owner

Printing, typesetting, design, copying, and publishing. Also advertising consultant.

Dot & Line Graphics

P.O. Box 1355

Boston, MA 02205

(617) 861-0424

Yvette Grimes, President

Writing, rewriting, and editing services. Also offer typesetting, layout, design, and printing of ads, brochures, booklets, and books.

Language Consultants

167 Worcester Road
Wellesley, MA 02181

(617) 237-9580

Jane D. Schmidt, Director

Translating services.

NVR Associates

85 Prescott Street, Suite 33
Cambridge, MA 02138

(617) 661-3858

Nancy V. Raine, President

Editorial and writing services for brochures, reports, press releases, and grants. Also film and video production.

Editorial and Translation Services

Reynolds Jurow Associates, Inc.

P.O. Box 476
Belmont, MA 02178
(617) 489-2070

Margaret Reynolds and Kate Jurow, Partners

Complete marketing communications service including brochures, newsletters, direct mail campaigns, proposal management, technical writing and editing, audiovisual presentations, conference and meeting planning, special events planning, training sessions, and community relations programs.

Mary Rice

128 North Main Street
Natick, MA 01760
(617) 655-4689

Mary Rice

Editorial and writing services for business specializing in educational publishing.

Word Guild

119 Mt. Auburn Street
Cambridge, MA 02138
(617) 492-4656

Zelda D. Fischer, President

Guild composed of freelance writers who offer proofreading, editing, indexing, and translating services.

Wordwright

12 Gorham Avenue
Brookline, MA 02146
(617) 277-5593

Victoria G. Alexander, Owner

Editorial services: editing, rewriting, writing of books, reports, periodicals, and brochures.

In New Hampshire

Rosetta Stone Associates, Inc.

142 Main Street
Nashua, NH 03060
(603) 882-1760

John Furey, President

Technical translations in most languages, foreign language instruction, typing and typesetting in foreign languages, film dubbing, interpreting, and international business interpreters.

Engraving Services

Salvador's Engraving & Awards

90 Elm Street

P.O. Box 674

Westfield, MA 01086

(413) 562-9404

Bernadette Salvador Toomey, Owner

Full-service engraving shop. Products include nameplates, badges, and engraved signs of all types. Identification plates, acrylic key tags, and luggage tags. Standard and custom designed award plaques, gift awards, medals, and certificates. Complete personalization and identification on all types of engravable items.

Florists

Designs by Pauline's

Eastern Airlines Terminal
Logan International Airport
East Boston, MA 02128
(617) 567-9354

Pauline A. Hogan, Owner

Offers a complete selection of cut flowers, plants, and floral gifts including personalized arrangements and corsages. Also wire flowers worldwide.

Harbor Greenery, Inc.

117 Atlantic Avenue
Boston, MA 02110
(617) 523-6131

Diane Valley, Owner

Florist specializing in interior landscaping; expert plant services for offices, restaurants, and homes; plant rentals; floral decorations for weddings and parties; rare and imported blossoms. Also deliver. Open seven days a week.

The Plant Works

1784-86 Massachusetts Avenue
Cambridge, MA 02140
(617) 661-6363

Nanci P. Johnson, Owner

Retail plant and floral design including full maintenance program.

Graphic Design

Armitage Design

18 Brattle Street
Cambridge MA 02138
(617) 492-0999

Holly Alderman, President

Complete graphic design services including logos, logotypes, banners, phonebooks, booklets, and brochures.

Art Ad Corporation

2566 Washington Street
Roxbury, MA 02119
(617) 442-7600

Maria Coleman, Business Manager

Commercial printing and advertising company including typesetting and design services.

BEC Design

59 Hillcrest Road
Reading, MA 01867
(617) 942-0577

Bonnie E. Chansky, Owner

Design of journals, promotional brochures, pamphlets, advertising, newsletters, letterheads, logos, business cards, and book covers.

Barhar Design

P.O. Box 483
Brookline Village, MA 02147
(617) 232-0722

Elissa Barr Designer

Calligraphy and graphic design specializing in awards, certificates, publications, signs, stationery, and business cards.

Leah Bird Graphic Design

127 Mt. Auburn Street
Cambridge, MA 02138
(617) 491-7491

Leah Bird, Principal Owner

Design service including advertising, publication design, and corporate identity.

Victoria Blaine

Ten Centre Street
Cambridge, MA 02139
(617) 661-8880

Victoria Blaine

Design and illustration of brochures, booklets, posters, and television presentations. Also custom design logos, letterheads, and promotional materials. Specializes in calligraphy.

Graphic Design

Candice Cain Design

119 Oxford Street
Cambridge, MA 02140
(617) 661-4686
Candice Cain

Specializing in package design, architectural graphics, and printed materials.

Cantomedia Corporation

Two Park Square
Boston, MA 02116
(617) 451-5111
Esmeralda Santiago, President

Motion picture and multimedia productions. Specialize in audiovisual productions whose message must reach minorities and bilingual audiences. Also graphic design and translations of many languages.

Copy Cellar

55 Broad Street
Boston, MA 02114
(617) 542-8280, (617) 825-6700
Mary P. Kennedy, Owner

Printing, typesetting, design, copying, and publishing. Also advertising consultant.

Corey Graphics

Eight Rutland Square
Boston, MA 02118
(617) 247-0505
Susan Corey, Owner

All types of graphic design.

D & D Advertising

1210 Massachusetts Avenue
Arlington, MA 02174
(617) 648-2234, (617) 646-2233
Diane Dell and Carol Dingle, Owners

Graphic arts and advertising sales. Coordinate typesetting and printing of flyers, brochures, and newsletters.

Designworks, Inc.

127 Mt. Auburn Street
Cambridge, MA 02138
(617) 876-7035
Sally Bindari, President

Creative graphic design services. Books, brochures, annual reports, publications, and promotions.

Graphic Design

Dot & Line Graphics

P O. Box 1355

Boston, MA 02205

(617) 861-0424

Yvette Grimes, President

Writing, rewriting, and editing services. Also offer typesetting, layout, design, and printing of ads, brochures, booklets, and books.

Jane Etzel & Associates

126 Armory Street

Brookline, MA 02146

(617) 277-7474

Jane E. Etzel, Owner

Full-service studio specializing in advertising and collateral materials for corporations, hospitals, and educational institutions.

Judy Filippo

120 Brook Street

Brookline, MA 02146

(617) 731-4277

Judy Filippo

Design of logos, brochures, and camera-ready art and illustrations.

Folio Communications

581 Boylston Street

Boston, MA 02116

(617) 261-8787

Patricia Wirtenberg

Offers public relations, communications, graphic design, and advertising services. Specializes in non-profit, educational, and commercial clients.

J. P. Goodwin

P.O. Box 405

Marblehead, MA 01945

(617) 631-7493

J. P. Goodwin

Design and illustration of logos, letterheads, handbills, cards, banners, and fabrics, specializing in handpainted fabrics.

Annie Grear & Associates

1A Garden Court Street

Boston, MA 02113

(617) 720-0885

Annie Grear, Principal

Art direction and full production of collateral materials from concept through printed pieces, with special emphasis on annual reports, corporate identity, posters, and special events promotional graphics.

Graphic Design

Group II Productions

12 Rossmore Road
Jamaica Plain, MA 02130
(617) 522-6144

Anne Underwood and Florence Morgan, Directors

Producers of quality souvenir, promotional, and seasonal materials for children and adults including sales to retail organizations and contracts for specific commemorative work. Also design and illustration of greeting cards and stationery.

Hiestand Design Associates

44 Hunt Street
Watertown, MA 02172
(617) 923-8800

Emily Hiestand, President

Complete graphic design services.

Identitia, Incorporated

Ten Harris Street
P.O. Box 568
Newburyport, MA 01950
(617) 462-3146

Jerilynn G. Sweeney, President

Graphic design firm specializing in corporate identity, environmental interior design, and architectural signing for institutional, private, and state and federal projects.

Image Research & Design, Inc.

555 Washington Street
Wellesley, MA 02181
(617) 431-1555, (617) 432-1658
Jarmila Dubska, President

Concept, design, and production of corporate identity and image programs; related research.

Roberta Kenney Advertising, Inc.

43 Main Street
Natick, MA 01760
(617) 237-7047, (617) 655-7654
Roberta Kenney, President

Conceptualize, write, design, and place help-wanted advertising, service advertising, industrial advertising, and product advertising with heaviest emphasis on help-wanted advertising. Also conceptualize, write, design, and print brochures, employee handbooks, and other printed material.

Graphic Design

Lesko-Kelly Associates

278 Bower Street
Norwell, MA 02061
(617) 659-7275

Eileen Lesko Kelly, President

Architecture, architectural design, graphic design, industrial and commercial property management.

Linework

11 Devereaux Street
Arlington, MA 02174
(617) 643-5646

Caroline Saltonstall, Owner

Graphic design, design and production of slideshows, and consultations in the development and design of educational materials.

Lord & Welanetz Inc.

134 Beach Street
Boston, MA 02111
(617) 451-9475

Barbara Lord, President

Offers services in written and graphic communications, planning, and production to professional service firms only.

Kathleen McNally

540 Massachusetts Avenue
Boston, MA 02118
(617) 266-1825

Kathleen McNally

Illustration; architectural renderings – black and white as well as color – for real estate companies, architectural firms, and planning departments for brochures, advertisements, and presentations. Also site photography as well as concept, layout, and design to compliment renderings.

Minerva Graphics

634 Massachusetts Avenue
Suite 211
Cambridge, MA 02139
(617) 491-4110

Lois E. Hurst, Owner

Design, typesetting, paste-up, proofreading, ruling forms, camera work, and art work. Disc memory and communications link to computers and word processors.

The Pomegranate Press

36 Sherman Street
Cambridge, MA 02138
(617) 354-5763

Karyl Klopp

Design, photography, layout, and conceptualization of all aspects of brochure design and production.

Graphic Design

Porras & Lawlor Designers

275 Tremont Street – The Roof

Boston, MA 02116

(617) 426-0085

Victoria Porras and Alix Lawlor

Specializing in all aspects of visual communications including corporate identity, architectural graphics, slide shows, package design, and promotional materials and brochures.

K. Powell Associates

47 Winter Street

Boston, MA 02108

(617) 542-0242

Karen Powell, President

Design and production of posters, brochures, bookjackets, logos, magazine ads, and newsletters. Also design consulting.

Mary Pat Prado Associates

176 Federal Street

Boston, MA 02110

(617) 426-4798

Mary Pat Prado, Owner

Communications consulting specializing in promotion, marketing, and internal communications. Services include planning, writing, design, photography, and printing.

Coco Raynes Graphics, Inc.

11 Remington Street

Cambridge, MA 02138

(617) 354-2526

Coco Raynes, President

Specializes in all aspects of visual communication including promotional materials and brochures, architectural graphics, exhibits, and sign programs for public spaces.

7 At Large, Des Rioux Studio

P.O. Box 762

Boston, MA 02102

(617) 864-7777

Deena des Rioux, Director

Contemporary acrylic paintings on canvas and museum board for sale or rent. Also offer graphic art services including image logos and posters.

760 Associates

35 Wykeham Road

West Newton, MA 02165

(617) 969-3678

Bobby Altman and Nancy Korman, Partners

Public relations and graphic design firm specializing in brochures, annual reports, direct mail packages, and promotional booklets. Services include copywriting, design, and implementation of public events.

Graphic Design

Dorothea Sierra

Five Bridge Street
Watertown, MA 02172
(617) 924-5100
Dorothea Sierra
Graphic illustrator.

Spotworks

41 Varick Hill Road
Waban, MA 02168
(617) 527-4100, (617) 969-4888
Linda Janower, President

Full-service public relations and advertising agency specializing in public service advertising campaigns. Services include film, tape, radio, print, graphics, research, testing, concept, design, and distribution.

Type/Rite Services

257 Hillside Avenue
Needham Heights, MA 02194
(617) 444-7300
Stephanie J. Parker-Cavallaro, Owner
Graphics house, typesetting, and artwork.

Eve Valentine

234 Marlborough Street
Boston, MA 02116
(617) 266-1455
Eve Valentine

Complete design and production services ranging from writing, editing, and technical illustration to graphics, photography, and presentation for academic, architectural, commercial, and publishing clientele.

Jill A. Winitzer

235 Commonwealth Avenue
Boston, MA 02116
(617) 236-4313
Jill A. Winitzer
Graphic design, layout, photography, and film animation.

WORDS and IMAGES

62 Turning Mill Road
Lexington, MA 02173
(617) 861-0484
Eva Glaser and Erika Tauber, Partners
Public relations, promotion, and marketing for established and fledgling businesses and for non-profit organizations. Services include writing and design of brochures, newsletters, flyers, logos, letterheads, business cards, media announcements, and resumes.

Interior Design

Adams Interiors

280 Columbus Avenue

Boston, MA 02116

(617) 266-6634

Mattie M. Adams, Owner

Total interior design including space planning, color consulting, drawings, wall coverings, carpeting, and window treatment. Commercial and residential contracts. Also draperies and fabrics.

Apli Design Studio

Five Bridge Street

Watertown, MA 02172

(617) 923-1072

Linda DeHart, Owner

Design and fabrication of large-scale contemporary appliqued tapestries, banners, and aerial sculptures for use in public spaces.

Atmospherestm

Division of Atmospheres, Inc.

306 Dartmouth Street

Boston, MA 02116

(617) 267-1640

Jane P. Bell, President

Architecture, interior design, lighting, and display used as a marketing tool. Commercial and business accounts.

Andrea Leers Browning Associates

76 Hillside Avenue

Arlington, MA 02174

(617) 646-4640

Andrea P. Leers, Principal

Design services for public, institutional, commercial, and residential clients. Also provide feasibility studies, architectural design of new construction and renovation, graphics, and interior design.

Cole and Goyette, Architects and Planners

540 Franklin Street

Cambridge, MA 02139

(617) 491-5662

Doris Cole, President

Architecture, planning, promotion, and project management. Also interior design.

Contemporary Expressions, Inc.

Nonesuch Road

Weston, MA 02193

(617) 235-0645

Susan Mason, President

Contemporary interiors for business or residence.

Interior Design

Flying Colors

47 Winter Street
Boston, MA 02108
(617) 542-0510

Barbara Lewis, Owner

Custom-designed banners for all environmental needs.

Identitia, Incorporated

Ten Harris Street
P.O. Box 568
Newburyport, MA 01950
(617) 462-3146

Jerilynn G. Sweeney, President

Graphic design firm specializing in corporate identity, environmental interior design, and architectural signing for institutional, private, and state and federal projects.

Importina Fashions

48 Middle Street
South Boston, MA 02127
(617) 269-0668

Tina Masciocchi, Owner

Importer of pure silk for home, office, and fashions. Wall hangings, silk pillows, etc. Available for the home, office, or person.

Barbara R. Kapp & Associates

Five Boylston Street
Cambridge, MA 02138
(617) 354-2017

Barbara R. Kapp, Sole Proprietor

Interiors, building design, adaptive reuse, space planning, renovations, and construction management.

Barbara Kapp/Edward Bing & Associates

Five Boylston Street
Cambridge, MA 02138
(617) 354-7061

Barbara R. Kapp, Principal

Architecture, space planning, interior design, graphics, and construction management.

Klein/Faulhaber

146 Mt. Vernon Street
Boston, MA 02108
(617) 723-7413

Barbara Klein and Susan Faulhaber

Space planning, office design, and relocation and expansion coordination.

Interior Design

Diana Levine, Fine Art

59 Turning Mill Road
Lexington, MA 02173
(617) 861-7579
Diana Levine

Specializes in providing fine art to corporate offices. Offers a complete art service from selection to installation including complimentary presentation and consultation. Carry a full line of prints, paintings, wall hangings, tapestries, and sculpture as well as a wide variety of art posters and reproductions. Sell as well as lease works of art. Service also provides custom framing, prompt delivery, and installation.

Living Green

17 Mt. Ida Road
Dorchester, MA 02122
(617) 436-0014
Sally Grimes, Owner

Interior plantscape design and maintenance plant rental for commercial accounts.

Wendy Prellwitz, Architect

368 Congress Street, 5th Floor
Boston, MA 02110
(617) 451-3268
Wendy Prellwitz

Architectural and interior design services. Primary experience in retail and restaurant design. Also interiors consulting service for architectural firms.

Dusty Rhodes Construction and Millwork, Inc.

45 Newbury Street
Boston, MA 02116
(617) 262-8880
Dusty Rhodes, President

Full-service general contracting including residential, commercial, and institutional accounts. Services include renovation and new construction. Also general contracting in residential and commercial carpentry, interior and exterior design, and remodeling including millwork and cabinet making.

Rosetta Unlimited

11 New Whitney Street
Boston, MA 02115
(617) 232-0996
Rosetta Webb, Owner

Interior decorating and catering for all private and business functions.

Interior Design

Carlee Weiss Interior Designer

Ten Hewett Circle
Needham, MA 02194
(617) 444-8626
Carlee Weiss

Complete interior design services for home and office. Creative space planning, custom floor plans, consulting, furniture, carpeting, wall coverings, window treatments, and accessories.

Women's Woodwork

26 Adams Street
Newton, MA 02160
(617) 964-6496

Smokey Eule, Lic. Bldr. and Mary Korechoff, Partner

General contractors specializing in light commercial and residential carpentry and interior design and remodeling including cabinet and furniture making. Some exterior work.

In New Hampshire

Indesign, Inc.

2159 Elm Street
Manchester, NH 03104
(603) 623-7503
Angela Kickham, President

Total interior design. Labor services subcontracted by Indesign, Inc.

Language Services

Young In Arnowitt

126 Kendall Road
Lexington, MA 02173
(617) 862-5137

Young In Arnowitt

Oriental language services for communication liaison in all phases of business — marketing, promotion, manufacturing. Complete conference planning/management. Assistance in finding contacts in Korea. Personalized escort to cultural affairs/sights in Boston, Washington and New York. Assistance in art acquisition or locating housing.

Cantomedia Corporation

Two Park Square
Boston, MA 02116
(617) 451-5111
Esmeralda Santiago, President

Motion pictures and multimedia productions. Specialize in audio-visual productions whose message must reach minorities and bilingual audiences. Also graphic design and translations of many languages.

Language Consultants

167 Worcester Road
Wellesley Hills, MA 02181
(617) 237-9580
Jane D. Schmidt, Director

Translating services.

In New Hampshire

Rosetta Stone Associates, Inc.

142 Main Street
Nashua, NH 03060
(603) 882-1760
John Furey, President

Technical translations in most languages, foreign language instruction, typing and typesetting in foreign languages, film dubbing, interpreting, and international business interpreters.

Newspapers and Directories

Equal Times

235 Park Square Building

Boston, MA 02116

(617) 426-1981

Eunice West, President

Bimonthly newspaper for women with circulation over 80,000. Special help-wanted section. Free connections listing.

Keep Connected: The Women's Network Directory

Women's Network Publications

P.O. Box 1157

Boston, MA 02103

(617) 267-2042

Mary Leto and Susan D. Cocco, Partners

Annual Women's Network Directory for Boston. Complete classified directory of women's professional associations and business groups in the greater Boston area. Also contains a classified index of women professionals in large and small businesses who freelance, own their own business, or who have an interest in doing business with other professional women.

Post-Gazette

Box 135, Five Prince Street

Boston, MA 02113

(617) 227-8929

Phyllis F. Donnaruma, President and Treasurer

Weekly newspaper aimed at the Italian community with circulation over 15,000.

SOJOURNER

143 Albany Street

Cambridge, MA 02139

(617) 661-3567

Martha Thurber, President

New England women's journal of news, opinion, and the arts. Employment section and listing of women-owned businesses.

Win News

(Women's International Network News)

187 Grant Street

Lexington, MA 02173

(617) 862-9431

Fran P. Hosken, Editor/Publisher

World-wide news and information by, for, and about women's rights and development.

In Connecticut

Foothills Trader

Central Avenue

New Hartford, CT 06057

(203) 379-7517

Lillian J. Ludlam, Publisher

Weekly community paper; 22,000 circulation; typesetting — artwork and layout.

Photography

Bailey's Studio of Photography

Seven Foster Street

Revere, MA 02151

(617) 284-6394

Elizabeth L. Bailey, President

Portraits, weddings, and passports. Copy and restoration of pictures.

Commercial pictures. Also full-service school photographers.

Photography fundraising for clubs and organizations.

the BIG PICTURE inc.

134 Mt. Auburn Street

Cambridge, MA 02138

(617) 491-4307

Ilene H. Lang, President

Black-and-white photographic processing services specializing in reproductions of photographs, mounting, and framing.

Conover-Mills Publications

Box 607

Cohasset, MA 02025

(617) 749-8304

Heather C. Conover, Partner

Publishers of non-book items (calendars). Markets prints and reproductions of important antique photographs. Also arranges exhibits of these antique photographs.

Susan D. Fleischmann Photography

357 Windsor Street

Cambridge, MA 02139

(617) 492-0091

Susan D. Fleischmann

Freelance photography specializing in newspaper and magazine illustration work.

Koby-Antupit Photographers

Eight Boylston Street

Cambridge, MA 02138

(617) 547-7552

Frances Antupit, Owner

Black and white and color portraits for publicity and personal use including passport photos. Custom printing.

Carol Lee Photography

214 Beacon Street

Boston, MA 02116

(617) 523-5930

Carol Lee

Specializes in industrial photography for companies and magazines throughout the U.S. and Europe.

Photography

Story Litchfield

Ten Centre Street
Cambridge, MA 02139
(617) 547-1815
Story Litchfield

Location and studio photography, annual reports, and commercial photography.

Peggy McMahon Photography

36 Central Road
Somerville, MA 02143
(617) 628-6487
Peggy McMahon

Photography for editorials, publications, illustrations, catalogues, conventions, and copywork. Also portraits.

Kathleen McNally

540 Massachusetts Avenue
Boston, MA 02118
(617) 266-1825
Kathleen McNally

Illustration; architectural renderings – black and white as well as color – for real estate companies, architectural firms, and planning departments for brochures, advertisements, and presentations. Also site photography as well as concept, layout, and design to compliment renderings.

Ann McQueen Photographer

791 Tremont Street
Boston, MA 02118
(617) 267-6258
Ann McQueen

Complete photographic services – location and studio – including industrial, editorial, advertising, and portrait. Specializes in slideshow and construction photography.

Micros

11½ Union Park
Boston, MA 02118
(617) 426-3608
Cynthia J. Tollen, Owner

International news photographs and reportage, public relations and portraiture, special effects and night photography. Also writing, editing, film production, and design.

Patricia A. Morash Photography

1385 Main Street
Lynnfield, MA 01940
(617) 334-6734, (617) 567-7884
Patricia A. Morash

Complete professional photographic services including commercial, public relations, and portraits.

Photography

Marjorie Nichols People Photography

18 Lesley Avenue
Somerville, MA 02144
(617) 776-4411, (617) 825-6700
Marjorie Nichols

Visual story-telling through slide presentations and B/W prints of people and/or their environments.

Photo Plus

14 Fortune Drive
P.O. Box 221
Billerica, MA 01865
(617) 663-8662
Carol Kulesza and Bea Bolton, Partners
Specializing in commercial, industrial, and high technology photography.

Karin Rosenthal Photography

88 Hancock Street
Cambridge, MA 02139
(617) 492-7044
Karin Rosenthal
Black and white and color photographic services including portrait, publications, publicity, art work reproductions, and creative photography.

Marie Savorito

16 Thayer Street
Boston, MA 02118
(617) 482-1214
Marie Savorito
Color slide production and black and white photography.

Jody E. Scioletti Photography

48 Mudge Street
Lynn, MA 01902
(617) 592-7833
Jody E. Scioletti
Black and white photography and audiovisual slide shows.

Printing and Typesetting

ACCU Copy Service

200 Mouse Mill Road

Westport, MA 02790

(617) 636-2260

C. Sancoucy, Proprietor

Complete printing and bindery service including letterheads, business forms, formal and internal reports, foldouts and blueprints, paper and office supply sales.

Art Ad Corporation

2566 Washington Street

Roxbury, MA 02119

(617) 442-7600

Maria Coleman, Business Manager

Commercial printing and advertising company including typesetting and design services.

Beacon Business Forms

1018 Beacon Street

Brookline, MA 02146

(617) 566-0677

Ruth Werksman, President/Owner

Printing of all types including data processing, continuous, snap-out sets, labels, and production tickets.

Boston Letterpaper Company

72 Broad Street

Boston, MA 02110

(617) 482-4183

Debra Caplan, Owner

Commercial printing of letterheads and envelopes (both business and social), newsletters, flyers, cards and invitations, pamphlets and booklets. Design and typesetting services.

Copy Cellar

55 Broad Street

Boston, MA 02114

(617) 542-8280, (617) 825-6700

Mary P. Kennedy, Owner

Printing, typesetting, design, copying, and publishing. Also advertising consultant.

D & D Advertising

1210 Massachusetts Avenue

Arlington, MA 02174

(617) 648-2234, (617) 646-2233

Diane Dell and Carol Dingle, Owners

Graphic arts and advertising sales. Coordinate typesetting and printing of flyers, brochures, and newsletters.

Printing and Typesetting

Dot & Line Graphics

P.O. Box 1355

Boston, MA 02205

(617) 861-0424

Yvette Grimes, President

Writing, rewriting, and editing services. Also offer typesetting, layout, design, and printing of ads, brochures, booklets, and books.

Minerva Graphics

634 Massachusetts Avenue, Suite 211

Cambridge, MA 02139

(617) 491-4110

Lois E. Hurst, Owner

Design, typesetting, paste-up, proofreading, ruling forms, camera work, and art work. Disc memory and communications link to computers and word processors.

K. Powell Associates

47 Winter Street

Boston, MA 02108

(617) 542-0242

Karen Powell, President

Design and production of posters, brochures, bookjackets, logos, magazine ads, and newsletters. Also design consulting.

Mary Pat Prado Associates

176 Federal Street

Boston, MA 02110

(617) 426-4798

Mary Pat Prado, Owner

Communications consulting specializing in promotion, marketing, and internal communications. Services include planning, writing, design, photography, and printing.

Quality Typesetting

24 Marlboro Road

Woburn, MA 01801

(617) 933-4164

Betty L. Hayes, Owner and Manager

Typesetting, paste-up, draft typing, forms, statistical typesetting, proofreading, art work, and technical typing to include mathematical and chemical equations and resumes.

Together Graphics

186 Alewife Brook Parkway

Cambridge, MA 02138

(617) 661-0410

Elizabeth M. Everett, President

Typesetting, printing, design, mechanicals. Super fast turn-around service. Reasonable prices.

Printing and Typesetting

Type Rite Services

257 Hillside Avenue

Needham Heights MA 02194

(617) 444-7300

Stephanie J. Parker-Cavallaro, Owner

Graphics house typesetting, and artwork.

In Connecticut

Black & White Printing Co., Inc.

1346 Blue Hill Avenue Extension

Bloomfield, CT 06002

(203) 243-3341

Cynthia Watson, President

Commercial offset printers – business forms.

Quality Printers, Inc.

96-98 Huntington Street

New London, CT 06320

(203) 443-2808

Faye Vathauer President

*Commercial printing, typesetting, mailing, binding, art and layout,
and camera work.*

Sir Speedy Printing

49 Colony Street

Meriden CT 06450

(203) 238-2677

Barbara L. Harper President

Offset printing, high-speed duplicating, typography, and camera work.

Publication Services

Conover-Mill Publications

Box 607

Cohasset, MA 02025

(617) 749-8304

Heather C. Conover, Partner

Publishers of non-book items (calendars), Markets prints and reproductions of important antique photographs. Also arranges exhibits of these antique photographs.

Copy Cellar

55 Broad Street

Boston, MA 02114

(617) 542-8280, (617) 825-6700

Mary P. Kennedy, Owner

Printing, typesetting, design, copying, and publishing. Also advertising consultant.

Group II Productions

12 Rossmore Road

Jamaica Plain, MA 02130

(617) 522-6144

Anne Underwood and Florence Morgan, Directors

Producers of quality souvenir, promotional and seasonal materials for children and adults, including sales to retail organizations and contracts for specific commemorative work. Also design and illustration of greeting cards and stationery.

Roberta Kenney Advertising, Inc.

43 Main Street

Natick, MA 01760

(617) 237-7047, (617) 655-7654

Roberta Kenney, President

Conceptualize, write, design, place help wanted advertising, service advertising, industrial advertising, product advertising with heaviest emphasis on help wanted advertising. Also conceptualize, write, design and print brochures, employee handbooks, and other printed materials.

Kneerim Publications Service

56 Perry Street

Brookline, MA 02146

(617) 277-4719

Jill Kneerim, Owner

Planning, writing, design and production of major publications including books, magazines, newspapers, newsletters, and reports.

Publication Services

Nikmal Publishing

698 River Street

Mattapan, MA 02126

(617) 361-2101

Selma H. Lamkin, Owner

Survival manual; small business self-instruction accounting manual; shoebox syndrome; "record-keeping."

Eve Valentine

234 Marlborough Street

Boston, MA 02116

(617) 266-1455

Eve Valentine, Owner

Complete design and production services ranging from writing, editing, and technical illustration to graphics, photography, and presentation for academic, architectural, commercial, and publishing clientele.

Repair Service

AA Trailer Repair Service, Inc.

P.O. Box 365

Scarboro, ME 04074

(207) 883-3648

Robert Kelley, President

Service and repair of trailers and trucks, including 24-hour mobile repair service on trailers.

Secretarial and Business Services

A+ Secretarial Office

Four Brattle Street

Cambridge, MA 02138

(617) 491-2200

Alvene P. Williams, President

Typing, editing, transcribing tapes, and workshops for training clerical employees

Biblio Services

83 Bertwell Road

Lexington, MA 02173

(617) 862-8367

Peggy Z. Ehrman, Sole Proprietor

On-site organization of libraries and comprehensive research and information services to business and industry. Access to over 100 data bases provides quick answers to state of the art, background research, or marketing questions.

Boston Information Transfer Services, Inc.

75 Waldemar Avenue

Boston, MA 02128

(617) 723-4567

Maryellen Jones, Maureen Tynan, and Geraldine Farrell, Partners

Information retrieval from computerized data bases. Medical transcription.

A Byte O' Type

Suite 227-Civil Air Terminal

Hanscom Field

Bedford, MA 01730

(617) 274-0320

Jan R. Pulsifer, President

Provides a resource for companies or individuals with no word processing equipment as well as a complement to companies utilizing their own. Medical, legal, and technical typing as well as general office correspondence. Also arranges meetings.

Emily Business Systems, Inc.

P.O. Box 86

Newton, MA 02158

(617) 923-0883

Ellen E. McCaffrey, Proprietor

Specializing in analyzing business information systems, consulting and advising businesses regarding document inventory and forms control management. Works with your company to design and implement custom business documents and forms including invoices, purchasing and receiving forms, disbursement and voucher forms.

Executive Communications Center

235 Bear Hill Road

Waltham, MA 02154

(617) 890-2300, (617) 890-2333

Ruth Thorne-Montague, Owner

Telephone answering service primarily for sales persons. Secretarial, teletype, and word processing services also available.

Secretarial and Business Services

The Executive Suite

89 Front Street
Hopkinton, MA 01748
(617) 435-4473
VonCille Daniel

Complete secretarial service for small businesses including telephone answering and paging, typing, bookkeeping, and notary public.

Sarah Susan Fitzgerald & Associates

98 Cedar Street
Wakefield, MA 01880
(617) 245-0580
Sarah Susan Fitzgerald

Conference and seminar coordination as well as secretarial and administrative services.

G & R Tax Service

186 Union Avenue
Framingham, MA 01701
(617) 872-8339
Veronica M. Ludwick, Owner

Accounting/bookkeeping services for large and small firms. All forms of tax preparation.

Erna S. Greene

25 Bridge Street
Lexington, MA 02173
(617) 862-0026
Erna S. Greene

Editing, publicity, graphics, and publications. Also resumes, research, and notary public.

Information Resources

11 Hale Avenue
Winthrop, MA 02152
(617) 846-8579
Karen A. Luongo, President

Small service firm operating via specialty libraries for business, industry, academia, public institutions, and research organizations. Filing systems design and R & D information.

Bette James & Associates

1430 Massachusetts Avenue, Suite 306
Cambridge, MA 02138
(617) 661-2622
Bette James, Owner

Harvard Square business service. Typing, word processing, editing, graphics, private mailboxes, telephone answering, business cards, and conference facilities.

Secretarial and Business Services

Melrose Typing Service, Inc.

533 Main Street, Suite 1

Melrose, MA 02176

(617) 665-5491

Susanne Cotter, President

Business and personal typing of all descriptions.

My Secretary

37B Averill Street

Topsfield, MA 01983

(617) 887-9590

Gretchen L. Marks, Owner

Word processing for letter quality typed proposals, multi-original letters, resumes, theses, contracts, and rough draft to final copy documents. Permanent storage for instant access to completed work.

Mystic Typing Service

121 Mystic Avenue

Medford, MA 02155

(617) 391-6300

Janet M. Donlin, President, and Madelaine G. Leonard, Treasurer

Typing, word processing, and machine transcription. Also mailings.

Norma Secretarial Service

440 Hancock Street

Quincy, MA 02171

(617) 471-1495

Norma M. Chiasson, Owner

Typing, mailings, transcribing, and word processing with a speciality in legal word processing. Also notary public.

Omnet

70 Tonawanda Street

Boston, MA 02124

(617) 265-9230

Susan K. Kubany, Partner

Independent reseller of electronic mail services. Consulting and programming of electronic communications with primary product being electronic mail communications. Consultants in computer mediated communications. Word processing. Scientific program management.

Plastic Image Electrographic Studio and Gallery

16 Thayer Street

Boston, MA 02118

(617) 482-1214

Sherry Edwards

Photocopying and color Xeroxing.

Secretarial and Business Services

Report Production Associates

1230 Massachusetts Avenue
Cambridge, MA 02138
(617) 492-5238
Caroline F. Williams

Office services business with emphasis on resumes, report production and graphics, mailing list maintenance, and other word processing services. Also tape transcription, photography, professional editing, and presentations.

Mary Rice

128 North Main Street
Natick, MA 01750
(617) 655-4689
Mary Rice

Editorial and writing services for business specializing in educational publishing.

In Connecticut

Jaci Carroll Personnel Service

37 Leavenworth Street P.O. Box 1525
Waterbury, CT 06721
(203) 574-4838
Jaci Carroll, Owner and Manager

Office temporaries, permanent placement, interviewing, testing, evaluation, and counseling.

Quality Answering Service

96 Huntington Street
New London, CT 06320
(203) 442-8239
Faye Vathauer, Owner

Professional and residential answering service. Call forwarding, paging, wake-up service. Secretarial services.

Travel and Tours

ArtBoston Tours

Six Faneuil Hall Marketplace

Boston, MA 02109

(617) 227-6901

Marie Crocetti and Donna Pinto, Partners

Tour planning with specialization in the cultural aspects of the New England area with programs designed for large and small groups.

Fully escorted day tours.

Bostonian Travel, Inc.

177 Milk Street

Boston, MA 02109

(617) 482-0085

Marion A. LeCain, CTC

Full-service travel agency.

Chestnut Hill Travel, Inc.

1210 Boylston Street

Chestnut Hill, MA 02167

(617) 734-0600

Rose M. Gilford, CTC, President

Travel services and travel consulting.

Discovery Tours

73 Whitewood Road

Westwood, MA 02090

(617) 566-1808, (617) 329-5989

Ellie Mamber and Sylvia Rosenfeld, Partners

Complete convention service including sightseeing tours, spouse programs, arrangements for transportation, and out-of-hotel functions.

Exec-U-Tours of Boston

375 Concord Avenue

Belmont, MA 02178

(617) 484-6380

Ellen McKenney Fahey, President

Convention planning, tours, receptions, speakers, and spouse programs. Specialists in the relocation of the transferred executive to the Boston area.

Fresh Pond Travel Agency, Inc.

179 West Central Street

Natick, MA 01760

(617) 655-6800

Diana Whitsit, President

Travel and tours, convention services, bus charters and tours, and direct mail advertising services.

Travel and Tours

Hawthorne Tours

57 Wharf Street
Pickering Wharf
Salem, MA 01970

(617) 744-5463

Gloria Lampropoulos, Owner

Catering to tourist and convention planning.

New England Sights, Inc.

31 Hawthorn Street
Cambridge, MA 02138

(617) 492-6689

Tunie Hamlen, President

Custom-designed group trips for corporate, university, or special interest groups and families.

Omni Travel Service, Inc.

Two Bow Street
Cambridge, MA 02138

(617) 864-3600

Csilla Jacobson, President

Full-service travel agency including computerized reservation and ticketing, business trips and vacation planning, air-steamship-rail tickets, and hotel and tour reservations.

Redstone Travel Center

71 Main Street
Stoneham, MA 02180

(617) 438-1380

Stacia E. Sackley, President

Full-service travel agency. Fully computerized. Airline tickets, package tours, cruises, and hotel and car rentals.

World Wide Tour Services

Box 241
Foxborough, MA 02035

(617) 543-6758

Maureen Desrocher, President

Travel consultant specializing in all travel needs, corporate and individual incentive programs, and group vacation travel.

Word Processing Services

AEG Interactive Systems, Inc.

113 Terrace Hall Avenue

Burlington, MA 01803

(617) 273-4532

Annette E. Gras, President

Microcomputer software, custom programming, turnkey systems for small businesses and organizations. Also word processing and consulting.

A Byte O' Type

Suite 227-Civil Air Terminal

Hanscom Field

Bedford, MA 01730

(617) 274-0320

Jan R. Pulsifer, President

Provides a resource for companies or individuals with no word processing equipment as well as a complement to companies utilizing their own. Medical, legal, and technical typing as well as general office correspondence. Also arranges meetings.

Computer Office Services, Inc.

271 Great Road

Acton, MA 01720

(617) 263-8788

Beth Rose, President

Word processing service bureau, large and small typing jobs. Wang word processing computer equipment, general correspondence and form letters, proposals, contracts, documentation, consulting, courier service, dictation transcription, rough drafts or cameraready copy output.

Executive Communications Center

235 Bear Hill Road

Waltham, MA 02154

(617) 890-2300, (617) 890-2333

Ruth Thorne-Montague, Owner

Telephone answering service primarily for sales persons. Secretarial, teletype, and word processing services also.

J. P. Office Services

670 Centre Street

Jamaica Plain, MA 02130

(617) 524-2665

Carol A. Lewis, Proprietor

Word processing services bureau offering multiple systems, pick-up and delivery within the Route 128 area, and two locations in Boston. Experts in reports, manuals, specifications, legal boilerplates, financial statements, list processing and maintenance. Transcription also available.

Word Processing Services

Bette James & Associates

1430 Massachusetts Avenue, Suite 306

Cambridge, MA 02138

(617) 661-2622

Bette James, Owner

Harvard Square business service: typing, word processing, editing, graphics, private mailboxes, telephone answering, business cards, and conference facilities.

My Secretary

37B Averill Street

Topsfield, MA 01983

(617) 887-9590

Gretchen L. Marks, Owner

Word processing for letter quality typed proposals, multi-original letters, resumes, theses, contracts and rough draft to final copy documents. Permanent storage for instant access to completed work.

Mystic Typing Service

121 Mystic Avenue

Medford, MA 02155

(617) 391-6300

Janet M. Donlin, President, and Madelaine G. Leonard, Treasurer

Typing, word processing, and machine transcription. Also mailings.

Norma Secretarial Service

440 Hancock Street

Quincy, MA 02171

(617) 471-1496

Norma M. Chiasson, Owner

Typing, mailings, transcribing, and word processing with a speciality in legal word processing. Also notary public.

Omnet

70 Tonawanda Street

Boston, MA 02124

(617) 265-9230

Susan A. Kubany, Partner

Independent reseller of electronic mail services. Consulting and programming of electronic communications with primary product being electronic mail communications. Consultants in computer mediated communications. Word processing. Scientific program management.

Word Processing Services

Report Production Associates

1230 Massachusetts Avenue
Cambridge, MA 02138
(617) 492-5238
Caroline F. Wadhams

Office services business with emphasis on resumes, report production and graphics, mailing list maintenance, and other word processing services. Also tape transcriptions, photography, professional editing, and presentations.

A. Rossi Consultants

24 Lee Street
Marblehead, MA 01945
(617) 631-4206
Andria Rossi, President

Word processing and office automation. Consulting services to both users and vendors. Also training and preparation of competitive analyses reports.

University Stationery Company

311 Massachusetts Avenue
Cambridge, MA 02139
(617) 547-6650
Gail Seidman, Owner

Commercial office supplies, word processing, data supplies, and equipment.

Verbatim Processing

438 Hill Road
P.O. Box 569
West Acton, MA 01720
(617) 263-5113
Sharon L. Summers, Owner

Word processing consulting and training. Consultations on equipment selection, media conversion, systems applications, and photocomposition interface. Training provided at the client's location and geared to the client's location and to the client's applications. All phases of word processing are taught.

Carpentry

Hodgdon Contracting Company

54 Rossmore Road
Jamaica Plain, MA 02130
(617) 522-1651

Virginia Hodgdon, Owner

Interior and exterior carpentry and remodelling including, but not limited to, building office partitions and installing ceilings, floors, doors, windows, cabinets, and shelves. Some roofing, caulking, and weatherization.

Esther Leidolf

304 Lamartine Street
Jamaica Plain, MA 02130
(617) 522-8972

Esther Leidolf, Owner

Renovation, carpentry, and painting, specializing in older homes. Built-in furniture and woodworking.

Dusty Rhodes Construction and Millwork, Inc.

45 Newbury Street
Boston, MA 02116
(617) 262-8880

Dusty Rhodes, President

Full-service general contracting including residential, commercial, and institutional accounts. Services include renovation and new construction. Also general contracting in residential and commercial carpentry, interior and exterior design, and remodeling including millwork and cabinet making.

S & S Handiworks

1512 Columbia Road
South Boston, MA 02127
(617) 268-8065

Barbara Salfity, Partner

Carpentry, spray painting, sheetrocking, and general remodeling. Also tiling and wallpapering and general contracting.

Mary Ann Wayne

Eight Atlantic Avenue
Amesbury, MA 01913
(617) 388-3373

Mary Ann Wayne, Carpenter

A small-scale carpentry company specializing in finish work, planning and building custom storage units, and remodeling work, especially kitchens and bathrooms. Also window repair and restoration work.

Women's Woodwork

26 Adams Street
Newton, MA 02160
(617) 964-6496

Smokey Eule, Lic. Bldr., and Mary Korechoff, Partner

General contractors specializing in light commercial and residential carpentry, interior design, and remodeling, including cabinet and furniture making. Some exterior work.

Electrical

Acushnet Power Lines, Inc.

58 Perry Street

Acushnet, MA 02734

(617) 995-7279

Geraldine D. Frates, President

Construction of electrical power lines, outdoor lighting, floodlighting, and security lighting. Also substation, distribution, transmission work, and traffic lighting.

Amp Electric Construction Co., Inc.

1634 Plainville Road

New Bedford, MA 02746

(617) 998-1700

Jessie Cardin, President

Full-service electrical construction and maintenance including residential, industrial, institutional, and commercial accounts. Also energy heat reclamation circuitry. Capable of computer final connections and revisions. Fully licensed and insured.

Excavation and Paving

Percy Guiou, Excavating

Brookline Terrace

Douglas, MA 01516

(617) 476-7388

Joyce D. Guiou, Partner

Specializes in clearing land, excavating for cellar foundations and gas pipelines, and installing septic systems. Also does rough landscaping and sells gravel.

North American Site Developers, Inc.

218 Lincoln Street

Allston, MA 02134

(617) 254-3140

Joan S. Berardi, President

Site preparation and excavation and demolition. Highway and bridge demolition and construction. Site drainage, sewers, utilities, and general landscaping.

Flooring

Floors Incorporated of New England

177A West Foster Street

P.O. Box 193

Melrose, MA 02176

(617) 665-7750

Alice Auditore, Treasurer

Supply and installation of all types of commercial flooring products.

In Connecticut

Dur-A-Flex, Inc.

100 Meadow Street

Hartford, CT 06114

(203) 246-5200

Betty Andreski, President

Epoxy coatings of floor and wall.

General Construction

ACS Company, Inc.

200 Mouse Mill Road
Westport, MA 02790
(617) 636-8244

C. Sancoucy, Manager

Construction of residential and light commercial buildings including engineering and architectural services. Also supply building materials, plumbing and heating equipment, and fireplaces and wood stoves. Water system design and installation.

Builders and Vendors, Inc.

90 Windom Street, Box 206
Allston, MA 02134
(617) 782-1052

Donna J. Nelson Hardiman, President and Treasurer

Furnish and install metal studs, insulation, and drywall. Painting of interior construction. Vendor of building supplies.

The Dow Company

227 North Lowell Street
Methuen, MA 01844
(617) 682-1414

Mary H. Dow, President

A subcontracting company specializing in utility work, underground piping, and sitework.

Hodgdon Contracting Company

54 Rossmore Road
Jamaica Plain, MA 02130
(617) 522-1651

Virginia Hodgdon, Owner

Interior and exterior carpentry and remodeling including, but not limited to, building office partitions and installing ceilings, floors, doors, windows, cabinets, and shelves. Some roofing, caulking, and weatherization.

Dusty Rhodes Construction and Millwork, Inc.

45 Newbury Street
Boston, MA 02116
(617) 262-8880

Dusty Rhodes, President

Full-service general contracting including residential, commercial, and institutional accounts. Services include renovation and new construction. Also general contracting in residential and commercial carpentry, interior and exterior design, and remodeling including millwork and cabinet making.

S & S Handiworks

1512 Columbia Road
South Boston, MA 02127
(617) 268-8065

Barbara Salfity, Partner

Carpentry, spray painting, sheetrocking, and general remodeling. Also tiling and wallpapering and general contracting.

General Construction

Women's Woodwork

26 Adams Street
Newton, MA 02160
(617) 964-6496

Smokey Eule, Lic. Bldr., and Mary Korechoff, Partner

General contractors specializing in light commercial and residential carpentry, interior design, and remodeling, including cabinet and furniture making. Some exterior work.

In Connecticut

Bonvicini Building Co., Inc.

1500 South Maine Street
P.O. Box 807
Torrington, CT 06790
(203) 489-4117

Joan B. Blancpain, President

General construction.

CBC Construction Co., Inc.

241-243 Dixwell Avenue
New Haven, CT 06511
(203) 865-7406

M.A. Huff, Vice President

Hauling, trenching, excavating, and installing of pipes and catch basins. Demolition, waterproofing, and all types of cement jobs.

In New Hampshire

South Hampton Corporation

P.O. Box 83
South Hampton, NH 01913
(603) 388-0976

Margaret C. Watkins, Treasurer

General construction including site preparation, bridge approaches, and highway and airport lighting. Also supply materials and rent equipment.

Glass

Eagle Industries

P.O. Box 167

Burlington, MA 01803

(617) 273-3255

Patricia Eagle Gauthier, Owner/Manager

Contractors and suppliers of transparent solar control window films.

Offer reflective and tinted films for use in office buildings, schools, hospitals, and other buildings where there is a problem with excessive heat loss or heat gain through windows.

A. A. Glassmobile, Inc.

227 Roxbury Street

Roxbury, MA 02119

(617) 427-5993

Thelma Cromwell Moss, President

Install windows, storefronts, glass, insulated glass for energy conservation. Supply windows and glass.

National Plate & Window Glass Co., Inc.

216 McGrath Highway

Somerville, MA 02143

(617) 523-5315

Frances Budd, President

Glass, glazing, and aluminum storefront installations. Also sell glass and glazing products.

Heating, Ventilation, and Insulation

Anderson Insulation Co., Inc.

706 Brockton Avenue
Abington, MA 02351
(617) 878-2574, (617) 583-7400
Helen S. Anderson, Secretary

Insulation material supplier and contractor specializing in insulation of new buildings and retrofitting older buildings to make them energy efficient.

Eagle Industries

P.O. Box 167
Burlington, MA 01803
(617) 273-3255
Patricia Eagle Gauthier, Owner/Manager

Contractors and suppliers of transparent solar control window films. Offers reflective and tinted films for use in office buildings, schools, hospitals, and other buildings where there is a problem with excessive heat loss or heat gain through windows.

I & R Mechanical, Inc.

Seven Ledgewood Drive
Canton, MA 02021
(617) 828-7531
Ingrid Ruth Price, President

Heating installation, steam piping boiler work, ventilation, air conditioning, and mechanical work.

Rainscreen Solar Corporation

300 Hancock Street
P.O. Box 3541
Springfield, MA 01101
(413) 733-3144
Carrie Hanks, President

Solar products, insulation, energy controls, prefabricated tank and roof manifolds. Installation and maintenance.

Sunwell Company, Inc.

101 Savin Hill Avenue
Boston, MA 02125
(617) 282-4984
Carol Glynn Ahern, President

Installation and service of solar, gas, and oil heating systems. Also energy audits and installation of energy saving devices.

Masonry

A.C. Cement Contractors, Inc.

P.O. Box 173

Foxboro, MA 02035

(617) 543-8144

Virginia Enos, President

Place and finish concrete and saw cut joints. Pumping equipment available.

Painting

Builders and Vendors, Inc.

90 Windom Street, Box 206

Allston, MA 02134

(617) 782-1052

Donna J. Nelson Hardiman, President and Treasurer

Furnish and install metal studs, insulation, and drywall. Painting of interior construction. Vendor of building supplies.

Esther Leidolf

304 Lamartine Street

Jamaica Plain, MA 02130

(617) 522-8972

Esther Leidolf

Renovation, carpentry, and painting, specializing in older homes. Built-in furniture and woodworking.

Melrose Paint & Decorating Center, Inc.

360-368 Main Street

Melrose, MA 02176

(617) 665-8200

Nancy Pittenger, President

"One stop" decorating center; Pittsburgh paints, Oxline paints, Cabot stains, paint sundries, shades, wallcoverings, carpets, drapery fabric, rods and accessories, artists supplies.

Provincetown Purchase Company

104 Bradford Street

Provincetown, MA 02657

(617) 487-3232

Laurela and Gabriel Brooke

Management realty company, construction crew, and painting.

S & S Handiworks

1512 Columbia Road

South Boston, MA 02127

(617) 268-8065

Barbara Salfity, Partner

Carpentry, spray painting, sheetrocking, and general remodeling. Also tiling and wallpapering and general contracting.

Spectrom, Inc.

104 North Street

Medford, MA 02155

(617) 395-8708

Maria I. Johnson, President

Cleaning, maintenance, and pest control services for commercial and residential properties. Also provide painting, minor repairs, and snow plowing.

Distributors

"A" Rental

Lackey Street
Upton, MA 01568
(617) 529-4448

Patricia C. Franklin, Owner

Portable toilet rentals for social affairs or construction.

All-Tech Materials Handling Equipment Corporation

P.O. Box 348
Rockland, MA 02370
(617) 871-2512

Elizabeth Parks, Vice President

Sales and distribution of materials handling equipment including platform trucks, hand trucks casters, conveyors, hoists, shelving, shop and storage equipment racks, partitions, drum handling, dollies, dock boards, dock seals, ladders, scaffolding, lifters, and slings.

Bliss Industries, Inc.

21 Hermon Street
Worcester, MA 01610
(617) 754-4076

Nikol Benander, Owner

Gaskets, hydraulic packings, seals, and rubber products.

R.J. Bradley Company, Inc.

385 Blue Hill Drive
Westwood, MA 02090
(617) 326-2222

Betty A. Bradley, President and Treasurer

Distributor of diamond blades, diamond core bits, masonry anchors, abrasive wheels, discs and belts, masonry drills, electric tools, power actuated tools, pins and loads, safety equipment, gloves, and helmets.

Builders and Vendors, Inc.

90 Windom Street, Box 206
Allston, MA 02134
(617) 782-1052

Donna J. Nelson Hardiman, President and Treasurer

Furnish and install metal studs, insulation and drywall. Painting of interior construction. Vendor of building supplies.

Kenneth Crosby Co., Inc.

Six Damon Street
Wayland, MA 01778
(617) 655-5402

Jayne Holland, President

Distributor of metal cutting tools, holding and measuring devices for the metal industry, tooling components and fixtures. (Tools manufactured on special basis according to blueprints.)

Distributors

Dot Sales Co.

23 Longmeadow Road
Newton Centre, MA 02159
(617) 527-4313
Dorothy Sternburg, President

Distributors of office supplies, fine and coarse paper products, specializing in copy paper. Supplier and designers of data and word processing customized continuous business forms. Also identification packaging. Woven, printed, and pressure sensitive books.

E. P. Industrial

213 Normandy Drive
Norwood, MA 02062
(617) 762-3436
Ellen Perles, Owner

Sales of industrial fasteners, drill bits, hacksaw blades, electrical terminals, etc. Sales of cleaning and maintenance chemicals.

Floors Incorporated of New England

177A West Foster Street
P.O. Box 193
Melrose, MA 02176
(617) 665-7750
Alice Auditore, Treasurer

Supply and installation of all types of commercial flooring products.

Granite City Electric Supply Company

19 Quincy Avenue
Quincy, MA 02169
(617) 472-6500
Phyllis P. Godwin, Chairman and Treasurer

Full line distributor of electrical supplies. Also lighting fixtures – commercial, industrial, and residential.

Heritage Industrial Supplies

P.O. Box 74
47 Mystic Street
Arlington, MA 02174
(617) 646-3510
Bernadette Carroll, Owner

Specialty chemicals including industrial degreasers, cleaners, detergents, automotive aerosols, wire terminals, cable, and a full line of top-quality fasteners. Also provides janitorial supplies and automotive hardware.

Importina Fashions

48 Middle Street
South Boston, MA 02127
(617) 269-0668
Tina Masciocchi, Owner

Importer of pure silk for home, office, and fashions. Wall hangings, silk pillows, etc. Available for the home, office, or person.

Distributors

M.B.S.

19 Elmhurst Street
Stoneham, MA 02180
(617) 438-2124
Maxine B. Summons, Owner

Distributor of detergents, germicidals, cookware fire extinguishers, smoke alarms, and concrete cleaner. Cleaning and maintenance products.

Melrose Paint & Decorating Center, Inc.

360-368 Main Street
Melrose, MA 02176
(617) 665-8200
Nancy Pittenger, President

'One stop' decorating center; Pittsburgh paints, Oxline paints, Cabot stains, paint sundries, shades, wallcoverings, carpets, drapery fabric, rods and accessories, artist supplies.

Northstar Home Energy

28 Pilgrim Path
Carlisle, MA 01741
(617) 369-8437
B. LaMacchia, President

Retail and wholesale distributors of water purification systems for homes or commercial installation. Distributors of multi-fuel home heating systems.

Now Chemical Corporation

1640 Washington Street
P.O. Box 522
Holliston, MA 01746
(617) 429-2044
Christa Trombino, President

Manufacturer and distributor of complete line of maintenance chemicals (soaps, waxes, drain solvents, disinfectants). Also turf products and insecticides.

Omnet

70 Tonawanda Street
Boston, MA 02124
(617) 265-9230
Susan K. Kubany, Partner

Independent reseller of electronic mail services. Consulting and programming of electronic communications with primary product being electronic mail communications. Consultants in computer mediated communications. Word processing. Scientific program management.

Peripheral Systems, Inc.

225 East Street
Winchester, MA 01890
(617) 729-7715
Elinor McDonough, President

PSI sells computer peripheral subsystems as follows: tape, disk, printers (serial and line), color graphics, terminals, business systems, communication products. Install and maintain all equipment.

Distributors

R & C Distribution Service, Inc.

61 Commercial Street

Everett, MA 02149

(617) 389-4336

Pauline L. Paull, President

Public warehousing and intrastate trucking to numerous public utilities and other corporate accounts.

Rainscreen Solar Corporation

300 Hancock Street

P.O. Box 3541

Springfield, MA 01101

(413) 733-3144

Carrie Hanks, President

Solar products, insulation, energy controls, prefabricated tank and roof manifolds. Installation and maintenance.

Roger A. Reed, Inc.

167 Pleasant Street

Reading, MA 01867

(617) 944-4640

Priscilla L. Griffin, President and Treasurer

Manufacturer of waxes and compounds for industrial use.

Town Line Wallpaper & Paint Co., Inc.

689 Broadway

Malden, MA 02148

(617) 324-9255

Sandra Zigelbaum, President

Retail/wholesale seller of paints, wallpaper, window coverings, ceramic tiles, and related sundry items. Decorating service available. Specialize in industrial paint products. Commercial width wallcoverings and three custom color machines.

In Connecticut

Dent Electrical Supply Company

39-45 Newton Road

Danbury, CT 06810

(203) 743-5578

Mrs. George W. Dent, President

Electrical supplies.

Dur-A-Flex, Inc.

100 Meadow Street

Hartford, CT 06114

(203) 246-5200

Betty Andreski, President

Epoxy coatings of floor and wall.

Distributors

New Haven Bag and Burlap Company

P.O. Box 4193
805 Sherman Avenue
Hamden, CT 06514
(203) 288-2561

Helen L. Richey, Owner

Burlap, canvas, polyethylene, polypropylene, paper, cotton, and hessian bags. Twines, ropes, wire ties, tools, sewing and heat sealing machines. Serving the industrial and agricultural firms. Specialized packaging for special needs.

Throckmorton's Bronzes

72 South Turnpike Road
Wallingford, CT 06492
(203) 265-3066

Elaine Throckmorton Bower, Owner

Bronze sundials and giftware.

Torrington Building Supply Company

1500 South Main Street
P.O. Box 807
Torrington, CT 06790
(203) 482-2919

Joan Blancpain, President

Building materials.

In New Hampshire

Penn-Hampshire Lubricants

Route 106, Pembroke
P.O. Box 183
Suncock, NH 03275
(603) 225-3831

Nancy J. Hurd, President

Distributors of Kendall Motor Oils, Pennzoil Motor Oil, Wix and Hastings filters, antifreeze, dry gas, starting fluid, and bar and chain oils.

In Vermont

Specialty Merchandise Distributors

Box 1103
Montpelier, VT 05602
(802) 223-6775

Ruth MacPherson, Partner

Wholesale distributor for electrical, fuel driven motors, heaters, shop equipment, lawn and building equipment, blowers, controls, liquid pumps, compressors, vent fans, power tools, hand tools, lighting fixtures, and electronic calculators.

Manufacturers

Holliston Sand Co., Inc.

303 Lowland Street
Holliston, MA 01746

(617) 429-4891

Phyllis A. Dorr, President

Mining and processing of foundry and industrial sands, i.e. sandblasting sands, filter sands, foundry sands, washed natural stone, membrane roofing stone. Available bagged and bulk.

Now Chemical Corporation

1640 Washington Street
P.O. Box 522

Holliston, MA 01746

(617) 429-2044

Christa Trombino, President

Manufacturer and distributor of complete line of maintenance chemicals (soaps, waxes, drain solvents, disinfectants). Also turf products and insecticides.

Rainscreen Solar Corporation

300 Hancock Street

P.O. Box 3541

Springfield, MA 01101

(413) 733-3144

Carrie Hanks, President

Solar products, insulation, energy controls, prefabricated tank and roof manifolds. Installation and maintenance.

Roger A. Reed, Inc.

167 Pleasant Street

Reading, MA 01867

(617) 944-4640

Priscilla L. Griffin, President and Treasurer

Manufacturer of waxes and compounds for industrial use.

Wes-Pine Millwork, Inc.

King Street

W. Hanover, MA 02339

(617) 878-2102

R. Yvonne Park, President

Manufacturer of assembled double-hung window units, sash, and casement units. Items available at lumber yards in southeastern New England.

Wheels for the Handicapped, Inc.

110 Middlesex Street

P.O. Box 115

North Chelmsford, MA 01863

(617) 256-3489

Kathy Hughes, President

Manufacture and design vans for handicapped people.

Manufacturers

In Connecticut

Airpot Corporation

27 Lois Street
Norwalk, CT 06515
(203) 846-2021
Ruth S. Cohen, President
Pneumatic shock absorbers for instruments.

B & B Tool Co., Inc.

46 Ronzo Road
Delwood Industrial Park
Bristol, CT 06010
(203) 583-9631
Adele M. Bettua
Machine tools, machine parts, numerical control machining center

Connecticut Engineering & Instrument Corporation

95 Trumbull Street
New London, CT 06320
(203) 443-1805
Susan Foss
Manufacturer of information retrieval systems. Product line includes portable microfilm viewers, microfiche readers, overhead projectors, stereoscopes, magnifiers, and film-handling equipment.

D & S Nameplate Manufacturers

157 Hamilton Street
New Haven, CT 06511
(203) 777-2968
D. Scudder, Owner
Manufacture nameplates, identification plates, and instruction plates, office and wall signs by photographic and mechanical engraving process.

High Precision, Inc.

375 Morse Street
P.O. Box 6157
Hamden, CT 06517
(203) 777-5395
Doris M. Ayer, President
Manufacture small metal parts and assemblies. Small over-running clutches and torque limiters (miniclutch) blow guns for cleaning (Saf-T-Air). Contract manufacturers of small metal parts and assemblies.

Linemaster Switch Corporation

Box 120 (off Plaine Hill Road)
Woodstock, CT 06281
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